

Thursday, September 30, 2021 5:00 PM

Agenda

Morongo Basin Transit Authority

Special Board Meeting Board of Directors

Meeting Location:

**MBTA Operations Center
62405 Verbena Road
Joshua Tree, CA 92252**

SAFETY ALERT: MBTA encourages your participation in this meeting; however, in order to minimize the spread of the COVID-19 virus, we ask that anyone who has not yet been fully vaccinated wear a mask while in the MBTA facility.

Daniel L Mintz Sr, Chair

Merl Abel, Vice Chair

Jeff Drozd

Ellen Jackman

Dawn Rowe (Danielle Harrington Designee)

Ben Sasnett

McArthur Wright

Officers

Mark Goodale, Board Secretary

Cheri Holsclaw, Assistant Board Secretary



Morongo Basin Transit Authority

MORONGO BASIN TRANSIT AUTHORITY
SPECIAL MEETING OF THE BOARD OF DIRECTORS

Thursday, September 30, 2021 5:00PM

MBTA Operations Center
62405 Verbena Road
Joshua Tree, CA 92252

AGENDA

1.0 CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Board Members: Abel, Drozd, Harrington, Jackman, Sasnett,
Wright and Chairman Mintz

2.0 SPECIAL RECOGNITIONS AND PRESENTATIONS

2.1 Recognition of Outgoing Board Member

2.2 Recognition of New Board Member

2.3 GILLIG Presentation

3.0 CLOSED SESSION

NONE

4.0 PUBLIC COMMENTS

4.1 This is a time for comments from the Public on any subject not on the agenda. The Brown Act prohibits the MBTA Board of Directors from responding at length to questions on matters not on the agenda. Matters may, however, be referred to staff for scheduling on a future agenda. Comment time is limited to three minutes.

4.2 Public comments on specific agenda items will be deferred until consideration of the item on the agenda. Comment time is limited to three minutes.

5.0 CONSENT CALENDAR—All matters listed under the Consent Calendar are to be considered routine by the MBTA Board and will be enacted by one motion in the form listed. Any item may be removed from the Consent Calendar and considered separately by the Board under item 6.0 on the agenda. The public may comment on Consent Calendar items prior to Board action (roll call vote).

- 5.1 Minutes of the July 22, 2021 Board Meeting
Staff Recommendation: Approve Minutes
- 5.2 Treasurer's Report for June and July 2021
Staff Recommendation: Approve Treasurer's Reports
- 5.3 Warrant Register through August 31, 2021
Staff Recommendation: Approve Warrant Register
- 5.4 Ridership Report
Staff Recommendation: Receive and discuss as necessary
- 5.5 Financial Reports
Staff Recommendation: Receive and discuss as necessary
- 5.6 Administration Report
Staff Recommendation: Receive and discuss as necessary
- 5.7 Operations Report
Staff Recommendation: Receive and discuss as necessary
- 5.8 Copier Purchase
Staff Recommendation: Authorize staff to purchase Kyocera 6053ci from AIS
- 5.9 Approval of Vehicle Purchase
Staff Recommendation: Authorize staff to purchase two (2) Class E buses from Creative Bus Sales
- 5.10 Can-A-Ride Day on November 18, 2021
Staff Recommendation: Approve accepting food items in lieu of fares on November 18, 2021 which will be designated Can-A-Ride Day

ACTION: Move_____ 2nd_____ Roll Call Vote

6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSION AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS

7.0 OLD BUSINESS

NONE

8.0 NEW BUSINESS

- 8.1 Transportation Assistance Grant (TAG) Awards
Staff Recommendation: Approve Transportation Assistance Grant Program Awards

ACTION: Move_____ 2nd_____ Roll Call Vote

- 8.2 RFP 21-01 Bus Shelters and Accessories Approval
Staff Recommendation: Authorize staff to award contracts for RFP #21-01 (Shelters & Accessories)

ACTION: Move _____ 2nd _____ Roll Call Vote

9.0 GENERAL MANAGER UPDATE

10.0 FUTURE BOARD INITIATED AGENDA ITEMS

- 11.0 BOARD MEMBER COMMENTS** - This is the time for comments from the Board members on any subject.

- 12.0 ADJOURNMENT** The next board meeting will be scheduled on Thursday, November 18, 2021 (3rd Thursday in November due to Thanksgiving) at 5:00PM at the MBTA Operations Center, 62405 Verbena Road, Joshua Tree CA 92252.

All items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

It is the intention of the Morongo Basin Transit Authority to comply with the Americans with Disabilities Act in all respects. If you have a disability and need accommodation to participate in the meeting, please call the Assistant Board Secretary at 760-366-2986 for assistance so the necessary arrangements can be made.

Any person affected by any application on this agenda may submit their concerns in writing prior to the meeting or appear in person and be heard in support or opposition to the proposal at the time the matter is considered on the agenda. All written materials relating to an agenda item to be discussed in open session of a regular meeting are distributed within 72 hours prior to the meeting and will be made available for public inspection. Documents may be viewed at 62405 Verbena Rd, Joshua Tree, CA 92252, from 8AM to 5PM Monday thru Friday, except legal holidays. Telephone inquiries may be made at 760-366-2986. If you challenge any agenda issue in court, you may be limited to raising only those issues that you or someone else raised at the public meeting described in this notice, or in written correspondence delivered to the Morongo Basin Transit Authority at, or prior to, the public meeting.

This agenda is certified to have been posted on or before September 27, 2021 at 5:00 P.M.




Cheri Holsclaw, Assistant Board Secretary

9/23/21

Date/Time

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: September 23, 2021
RE: Minutes of the July 22, 2021 Board Meeting

STAFF RECOMMENDATION: APPROVE MINUTES

ITEM 5.1

MORONGO BASIN TRANSIT AUTHORITY

**REGULAR MEETING OF
THE BOARD OF DIRECTORS**

Thursday, July 22, 2021 5:00PM
MBTA Operations Center
62405 Verbena Road
Joshua Tree, CA 92252

ACTION MINUTES

1.0 CALL TO ORDER – Chair Mintz called the meeting to order at 5:00pm.

PLEDGE OF ALLEGIANCE – McArthur Wright led the flag salute.

ROLL CALL - On call of the roll the following Board Members were present:
Merl Abel, Jeff Drozd, Mark Lundquist, Ben Sasnett, McArthur Wright and Daniel L Mintz
Sr. Ellen Jackman was absent.

2.0 SPECIAL RECOGNITIONS AND PRESENTATIONS

2.1 Matt Atkins, Operations Manager, recognized Cynthia Lopez as the Employee of the Quarter. Cynthia had been with us since the beginning of the TREP program and was a tremendous help. She showed real dedication to MBTA by always offering to fill in with little to no notice.

3.0 CLOSED SESSION

3.1 Closed Session pursuant to government code section 54957 regarding personnel matters, General Manager Evaluation

3.2 Closed Session pursuant to government code section 54957 regarding personnel matters, Procurement Director Evaluation

No items reported.

4.0 PUBLIC COMMENTS

NONE

5.0 CONSENT CALENDAR

5.1 Minutes of the May 27, 2021 Board Meeting

5.2 Treasurer's Report for April and May 2021

5.3 Warrant Register through June 30, 2021

- 5.4 Ridership Reports
- 5.5 Financial Reports
- 5.6 Administration Report
- 5.7 Operations Report
- 5.8 Article 3 Resolution 21-05

ACTION: Vice Chair Abel moved to approve the Consent Calendar (items 5.1 - 5.8); seconded by Board Member Wright: passed by Roll Call Vote (6-0).

6.0 ITEMS REMOVED FROM CONSENT CALENDAR FOR DISCUSSIONS AND/OR PARTICIPATION AND/OR ADDED AGENDA ITEMS

NONE

7.0 OLD BUSINESS

NONE

8.0 NEW BUSINESS

8.1 RFP 20-01

Joe Meer, Procurement Director, provided details on how much larger RFP 20-01 was compared to previously.

ACTION: Vice Chair Abel moved to authorize staff to award contracts to bus dealers and manufacturers listed on Notice of Intent to Award RFP 20-01; seconded by Board Member Sasnett: passed by Roll Call Vote (6-0).

9.0 GENERAL MANAGER UPDATE

Mark Goodale reported that he would be going to the Gillig plant in Livermore to do a final assembly and bus testing in August for our next large vehicle with anticipation of having a bus demo in September. Mark also shared that staff had been taking advantage of training opportunities.

Vice Chair Abel remembered rehabbing old buses for the Roadrunner Services and wondered if we still had them; Mark Goodale responded that they had been retired and sent to auction after running 11 years. Vice Chair Abel then inquired to the possibility of donating old buses to charity organizations; Mark explained it depended on the funding source. If MBTA used federal money, there was a process that MBTA had to follow which was usually auction. Joe Meer said he looked into this in the past and our buses are CNG which was a big impediment to smaller organizations.

10.0 FUTURE BOARD INITIATED AGENDA ITEMS

Vice Chair Abel requested staff look into updating MBTA's branding. With moving more and more toward clean energy and a lot of people concerned about the environment, we

could talk about clean buses, clean environment by taking the bus you're helping the environment by our buses running clean, that type of thing, during the rebranding.

11.0 BOARD MEMBER COMMENTS

Board Member Sasnett reported they had closed session and in short summary they were all very pleased with the duties the General Manager and Procurement Director were doing.

Board Member Lundquist dittoed that and congratulated the Employee of the Quarter.

Board Member Drozd thanked Mark & Joe for all that they do.

Vice Chair Abel said it was still a pleasure serving on the board and felt MBTA had a great board and great staff.

Chair Mintz stated it was good to be there and thanked Joe, Mark and Matt for the great work they do. Chair Mintz told Mel DuBose that she did a good job.


12.0 ADJOURNMENT

The meeting adjourned at 5:49pm Thursday, July 22, 2021.

Respectfully submitted,


Mark Goodale, Board Secretary

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: September 23, 2021
RE: Treasurer's Reports for June and July 2021

STAFF RECOMMENDATION: APPROVE TREASURER'S REPORTS

ITEM 5.2

MORONGO BASIN TRANSIT AUTHORITY
TREASURER'S REPORT
June 30, 2021

Beginning Balance:	May 31, 2021	5,607,493
Receipts		111,510
Disbursements		427,191
Interest Received		<u>40</u>
Ending Balance:	June 30, 2021	<u>5,291,852</u>


LOCATION OF FUNDS:	BALANCE	INTEREST EARNED	INTEREST RATE
US Bank General	\$ 75,391	-	0.00%
US Bank Class E	\$ - \$	-	0.00%
Pacific Western Bank Procurement Fees	\$ 1,629,158 \$	-	0.00%
Union Bank	\$ 808,257 \$	-	0.00%
Pacific Western Bank	\$ 495,510 \$	-	0.00%
LAIF	\$ 1,289,563 \$	-	0.00%
US Bank PTMISEA	\$ 760,577 \$	-	0.00%
US Bank LCTOP	\$ 136,825 \$	-	0.00%
US Bank SGR (SB1)	\$ 96,573 \$	-	0.00%
	<u>\$</u>	-	0.00%
TOTAL INVESTMENTS	<u>\$ 5,291,853</u>	<u>\$ -</u>	

MORONGO BASIN TRANSIT AUTHORITY
TREASURER'S REPORT
July 31, 2021

Beginning Balance:	June 30, 2021	5,291,852
Receipts		1,219,227
Disbursements		774,429
Interest Received		<u>710</u>
Ending Balance:	July 31, 2021	<u>5,737,360</u>

LOCATION OF FUNDS:	BALANCE	INTEREST EARNED	INTEREST RATE
US Bank General	\$ 74,900	-	0.00%
US Bank Class E	\$ -	\$ -	0.00%
Pacific Western Bank Procurement Fees	\$ 1,642,139	\$ -	0.00%
Union Bank	\$ 1,571,983	\$ -	0.00%
Pacific Western Bank	\$ 164,283	\$ -	0.00%
LAIF	\$ 1,290,231	\$ -	0.00%
US Bank PTMISEA	\$ 760,590	\$ -	0.00%
US Bank LCTOP	\$ 136,826	\$ -	0.00%
US Bank SGR (SB1)	\$ 96,409	\$ -	0.00%
	<u>\$</u>	<u>\$</u>	<u>0.00%</u>
TOTAL INVESTMENTS	<u>\$ 5,737,361</u>	<u>\$ -</u>	

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: September 23, 2021

RE: Warrant Register through August 31, 2021

STAFF RECOMMENDATION: APPROVE WARRANT REGISTER

ITEM 5.3

MORONGO BASIN TRANSIT AUTHORITY WARRANT REGISTER

As of August 31, 2021

Date	Num	Name	Memo	Amount
07/02/2021		PACIFIC WESTERN BANK	FIXED ROUTES	1.00
07/03/2021		SENTINEL BENEFITS	OUTSIDE SERVICES	-25.00
07/05/2021		CALPERS HEALTH/RETIREMENT	HEALTH INSURANCE	-18,348.29
07/07/2021	45291	PRISM	INSURANCE	-27,780.00
07/07/2021	45292	PATRICK FERREE	EMPLOYEE EXPENSE	-184.96
07/07/2021	45293	ALLIANT INSURANCE SERVICES	INSURANCE	-21,307.87
07/07/2021	45294	AT&T MOBILITY	TELEPHONE	-51.07
07/07/2021	45295	AVALON URGENT CARE	EMPLOYEE EXPENSE	-500.00
07/07/2021	45296	BROADLUX INC.	CNG MAINTENANCE	-662.00
07/07/2021	45297	CALTIP	INSURANCE	-69,554.10
07/07/2021	45298	FRONTIER COMMUNICATIONS	TELEPHONE	-171.08
07/07/2021	45299	HI DESERT PUBLISHING	MARKETING	-886.60
07/07/2021	45300	HI DESERT WATER DISTRICT	UTILITIES	-264.70
07/07/2021	45301	JOSHUA BASIN WATER DISTRICT	UTILITIES	-1,063.63
07/07/2021	45302	PEOPLEREADY INC	UTILITY WORKER	-647.76
07/07/2021	45303	PREFERRED BENEFIT	DENTAL INSURANCE	-1,529.30
07/07/2021	45304	PRO SECURITY SYSTEMS	OUTSIDE SERVICES	-120.00
07/07/2021	45305	RUSSELL AIR CONDITIONING INC.	OUTSIDE SERVICES	-575.00
07/07/2021	45306	SUNNY AND SONS	OUTSIDE SERVICES	-99.00
07/07/2021	45307	TOKEN TRANSIT	PROFESSIONAL FEES REIMBURSED BY SBCT,	-103,200.00
07/07/2021	45308	TRANSTRACK	PROFESSIONAL FEES REIMBURSED BY SBCT,	-14,675.00
07/07/2021	45309	TRILLIUM SOLUTIONS, INC	CAPITAL TO BE REIMB	-2,500.00
07/07/2021	45310	TWENTYNINE PALMS WATER DISTRICT	UTILITIES	-172.92
07/07/2021	45311	VALLEY INDEPENDENT PRINTING	PRINTING	-325.16
07/07/2021		CALPERS HEALTH/RETIREMENT	UNFUNDED ACCRUED LIABILITY	-74,863.00
07/07/2021		CALPERS HEALTH/RETIREMENT	CEPPT	-10,034.00
07/07/2021		CALPERS HEALTH/RETIREMENT	CERBT	-14,165.00
07/07/2021		CALPERS HEALTH/RETIREMENT	UNFUNDED ACCRUED LIABILITY	-5,047.00
07/07/2021		VOYAGER	VOID: PRINTER ERROR	0.00
07/07/2021		PACIFIC WESTERN BANK	FIXED ROUTES	1.00
07/07/2021		PACIFIC WESTERN BANK	FIXED ROUTES	0.65
07/08/2021	45312	[EMPLOYEE]	RETIREMENT WAGES	-1,735.31
07/09/2021		PACIFIC WESTERN BANK	FIXED ROUTES	-0.25
07/12/2021	45313	MARK GOODALE	HRA REIMBURSEMENTS	-108.76
07/12/2021		ARCO	FUEL	-210.13
07/13/2021		PACIFIC WESTERN BANK	FIXED ROUTES	-2.63
07/14/2021	45314	MICHELLE WEISS	HEALTH REIMBURSEMENT	-182.43
07/14/2021	45315	CYNTHIA LOPEZ	EMPLOYEE EXPENSE	-50.00
07/15/2021		ELECTRONIC PAYMENT SYSTEMS	OUTSIDE SERVICES	-46.29
07/15/2021		ELECTRONIC PAYMENT SYSTEMS LLC	OUTSIDE SERVICES	157.84
07/15/2021		VISION SERVICE PLAN	VISION INSURANCE	-418.85
07/16/2021	45316	AIRWAVE COMMUNICATIONS	RADIO EXPENSE	-1,495.50
07/16/2021	45317	AVALON URGENT CARE	EMPLOYEE EXPENSE	-100.00
07/16/2021	45318	BELTZ	UTILITIES	-119.07

MORONGO BASIN TRANSIT AUTHORITY WARRANT REGISTER

As of August 31, 2021

07/16/2021	45319	BROADLUX INC.	CNG MAINTENANCE	-2,599.80
07/16/2021	45320	BURRTEC	UTILITIES	-70.61
07/16/2021	45321	CLEAN ENERGY	CNG MAINTENANCE	-1,500.00
07/16/2021	45322	COPPER MOUNTAIN BROADCASTING	MARKETING	-528.00
07/16/2021	45323	DELL BUSINESS CREDIT	OFFICE SUPPLIES	-60.57
07/16/2021	45324	DESERT ARC	OUTSIDE SERVICES	-247.00
07/16/2021	45325	FRONTIER COMMUNICATIONS	TELEPHONE	-206.12
07/16/2021	45326	HEAVEN'S BEST CARPET	OUTSIDE SERVICES	-253.08
07/16/2021	45327	JOSHUA TREE LANDSCAPE & GROUNDS MAIN	OUTSIDE SERVICES	-725.00
07/16/2021	45328	KCDZ	MARKETING	-460.00
07/16/2021	45329	LEFEVRE'S TOWING INC.	OUTSIDE SERVICES	-250.00
07/16/2021	45330	PALM SPRINGS MOTORS	PARTS	-88.39
07/16/2021	45331	PARKHOUSE TIRES	TIRES	-128.08
07/16/2021	45332	PEOPLEREADY INC	UTILITY WORKER	-1,079.60
07/16/2021	45333	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & FACILITY SUPPLIES	-212.01
07/16/2021	45334	RUTAN & TUCKER, LLP	PROFESSIONAL FEES	-217.70
07/16/2021	45335	THE GAS COMPANY	FUEL	-12,460.55
07/16/2021	45336	FRONTIER COMMUNICATIONS	TELEPHONE	-63.56
07/16/2021	45337	FRONTIER COMMUNICATIONS	TELEPHONE	-55.00
07/16/2021		[EMPLOYEE]	WAGES	-1,029.70
07/16/2021		CALPERS 457 PROGRAM	SUPPL RETIREMENT	-3,385.89
07/16/2021		CALPERS HEALTH/RETIREMENT	QuickBooks generated zero amount transaction for	0.00
07/16/2021		CALPERS HEALTH/RETIREMENT	PEPRA	-4,889.35
07/16/2021		CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,972.68
07/16/2021		JOSE GIRON	WAGES	-1,392.92
07/16/2021		PAYCHEX	PAYROLL FEES	-349.71
07/16/2021		PAYCHEX INVESTMENT PARTNERSHIP	PAYROLL TAXES	-9,577.56
07/16/2021		PAYCHEX INVESTMENT PARTNERSHIP	DIRECT DEPOSIT WAGES	-51,839.18
07/19/2021		ARCO	FUEL	-222.32
07/23/2021		TREP	MILEAGE REIMBURSEMENTS	-2,707.59
07/26/2021		ARCO	FUEL	-229.77
07/26/2021		DAN MINTZ	BOARD MEMBER STIPEND	-100.00
07/26/2021		JEFF DROZD	BOARD MEMBER STIPEND	-100.00
07/26/2021		MARK LUNDQUIST	BOARD MEMBER STIPEND	-100.00
07/26/2021		McARTHUR WRIGHT	BOARD MEMBER STIPEND	-100.00
07/26/2021		MERL ABEL	BOARD MEMBER STIPEND	-100.00
07/26/2021		PACIFIC WESTERN BANK	FIXED ROUTES	0.03
07/27/2021	45338	BEN SASNETT	BOARD MEMBER STIPEND	-100.00
07/27/2021	45339	JOE MEER	HRA, PER DIEM & MILEAGE	-1,066.63
07/27/2021	45340	ROBERT ARVIZU	UNIFORMS REIMB	-193.94
07/27/2021	45341	BURRTEC	UTILITIES	-148.91
07/27/2021	45342	CARQUEST - YUCCA VALLEY	PARTS	-77.34
07/27/2021	45343	CLEAN ENERGY	CNG MAINTENANCE	-3,196.96
07/27/2021	45344	CREATIVE BUS SALES - PARTS	PARTS	-703.02
07/27/2021	45345	DEPARTMENT OF TOXIC SUBSTANCES CONT	OUTSIDE SERVICES	-7.50
07/27/2021	45346	FORENSIC DRUG TESTING	OUTSIDE SERVICES	-551.97
07/27/2021	45347	FRONTIER COMMUNICATIONS	TELEPHONE	-97.98

MORONGO BASIN TRANSIT AUTHORITY WARRANT REGISTER

As of August 31, 2021

07/27/2021	45348	PALM SPRINGS MOTORS	PARTS	-458.72
07/27/2021	45349	PARKHOUSE TIRES	TIRES	-2,284.58
07/27/2021	45350	PEOPLEREADY INC	UTILITY WORKER	-1,943.28
07/27/2021	45351	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & FACILITY SUPPLIES	-742.68
07/27/2021	45352	RUSSELL AIR CONDITIONING INC.	OUTSIDE SERVICES	-190.00
07/27/2021	45353	SPECTRUM	UTILITIES	-407.85
07/27/2021	45354	THE GAS COMPANY	UTILITIES	-14.79
07/27/2021	45355	VALLEY INDEPENDENT PRINTING	PRINTING	-95.70
07/27/2021	45356	FRONTIER COMMUNICATIONS	TELEPHONE	-1,041.95
07/27/2021	45357	FRONTIER COMMUNICATIONS	TELEPHONE	-65.98
07/27/2021		ZONAR	VOID: PRINTER ERROR	0.00
07/27/2021		UNION BANK	WIRE TRANSFER TO PWB	200,000.00
07/30/2021	45358	NOEMI ADDERLEY	MILEAGE	-109.76
07/30/2021	45359	PATRICK FERREE	HRA REIMBURSEMENTS	-719.87
07/30/2021	45360	ROY DAVIS	HRA REIMBURSEMENTS	-497.80
07/30/2021	45361	SABRINA FRANKLIN	HRA REIMBURSEMENTS	-485.33
07/30/2021	45362	DOUG HUNTER	HRA REIMBURSEMENTS	-15.00
07/30/2021	45363	ANDREW BERNSTEIN	HRA REIMBURSEMENTS	-319.83
07/30/2021	45364	GARY COOPER	HRA REIMBURSEMENTS	-407.27
07/30/2021	45365	GEORGE HALLAS	HRA REIMBURSEMENTS	-386.59
07/30/2021	45366	WILLIAM STARCK, II	HRA REIMBURSEMENTS	-414.77
07/30/2021		[EMPLOYEE]	WAGES	-904.06
07/30/2021		CALPERS 457 PROGRAM	SUPL RETIREMENT	-3,474.77
07/30/2021		CALPERS HEALTH/RETIREMENT	PEPRA	-4,657.57
07/30/2021		CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,863.00
07/30/2021		DIAMOND HILLS	VOID CHECK #39864	533.18
07/30/2021		JOSE GIRON	WAGES	-1,394.86
07/30/2021		PAYCHEX	PAYROLL FEES	-339.21
07/30/2021		PAYCHEX INVESTMENT PARTNERSHIP	PAYROLL TAXES	-9,202.50
07/30/2021		PAYCHEX INVESTMENT PARTNERSHIP	DIRECT DEPOSIT WAGES	-50,358.94
07/30/2021		TREASURER OF THE UNITED STATES	VOID CHECK #38351, 40937, 43213, 43739	2,207.80
07/30/2021		29 PALMS CHAMBER OF COMMERCE	VOID CHECK #44675	300.00
07/30/2021		VOYAGER	VOID: PRINTER ERROR	0.00
07/30/2021		PACIFIC WESTERN BANK	FIXED ROUTES	-0.25
07/30/2021		PACIFIC WESTERN BANK	FIXED ROUTES	0.09
08/02/2021		ARCO	FUEL	-273.00
08/03/2021		SENTINEL BENEFITS	OUTSIDE SERVICES	-25.00
08/05/2021	45367	CORY DOUGLASS	EMPLOYEE EXPENSE	-30.00
08/05/2021	45368	JOE MEER	HRA REIMBURSEMENTS	-205.00
08/05/2021	45369	MARK GOODALE	HRA REIMBURSEMENTS	-151.96
08/05/2021	45370	US BANK	CREDIT CARD PAYMENT	-4,262.70
08/05/2021	45371	TERESA DELLINGER	HRA REIMBURSEMENTS	-449.27
08/05/2021	45372	PATRICK FERREE	HRA REIMBURSEMENTS	-283.56
08/05/2021		PACIFIC WESTERN BANK	FIXED ROUTES	4.00
08/05/2021		SOUTHERN CALIFORNIA EDISON	UTILITIES	-9,218.75
08/06/2021		[EMPLOYEE]	RETIREMENT WAGES	-4,859.04
08/06/2021		CALPERS HEALTH/RETIREMENT	HEALTH INSURANCE	-18,350.13

MORONGO BASIN TRANSIT AUTHORITY WARRANT REGISTER

As of August 31, 2021

08/06/2021	IMAGE SOURCE	VOID:	0.00
08/06/2021	PAYCHEX	OUTSIDE SERVICES	-1,633.80
08/06/2021	PAYCHEX	RETIREMENT	-223.77
08/09/2021	45373 PRISM	INSURANCE	-27,775.00
08/09/2021	45374 FRONTIER COMMUNICATIONS	TELEPHONE	-170.20
08/09/2021	45375 THOMAS HATHAWAY	EMPLOYEE EXPENSE	-30.00
08/09/2021	45376 AT&T MOBILITY	TELEPHONE	-52.01
08/09/2021	45377 AVALON URGENT CARE	EMPLOYEE EXPENSE	-100.00
08/09/2021	45378 BATTERY SYSTEMS	PARTS	-835.90
08/09/2021	45379 BROADLUX INC.	CNG MAINTENANCE	-662.00
08/09/2021	45380 BURRTEC	UTILITIES	-86.50
08/09/2021	45381 CALIFORNIA ASSOC FOR COORD TRANSPORT TRAINING		-1,455.00
08/09/2021	45382 CARQUEST - YUCCA VALLEY	PARTS	-227.84
08/09/2021	45383 CLEAN ENERGY	CNG MAINTENANCE	-3,000.00
08/09/2021	45384 HI DESERT PUBLISHING	MARKETING	-1,905.48
08/09/2021	45385 HI DESERT WATER DISTRICT	UTILITIES	-270.64
08/09/2021	45386 JOSHUA BASIN WATER DISTRICT	UTILITIES	-1,959.63
08/09/2021	45387 JOSHUA TREE LANDSCAPE & GROUNDS MAIN	OUTSIDE SERVICES	-725.00
08/09/2021	45388 KCDZ	MARKETING	-460.00
08/09/2021	45389 LEFEVRE'S TOWING INC.	OUTSIDE SERVICES	-350.00
08/09/2021	45390 PALM SPRINGS MOTORS	PARTS	-138.94
08/09/2021	45391 PARKHOUSE TIRES	TIRES	-2,498.03
08/09/2021	45392 PEOPLEREADY INC	UTILITY WORKER	-2,159.20
08/09/2021	45393 PREFERRED BENEFIT	DENTAL INSURANCE	-1,580.70
08/09/2021	45394 PRO SECURITY SYSTEMS	OUTSIDE SERVICES	-246.00
08/09/2021	45395 PRUDENTIAL OVERALL SUPPLY	UNIFORMS & FACILITY SUPPLIES	-33.80
08/09/2021	45396 QUILL CORPORATION	OFFICE SUPPLIES	-1,620.85
08/09/2021	45397 RUSSELL AIR CONDITIONING INC.	OUTSIDE SERVICES	-142.50
08/09/2021	45398 RUTAN & TUCKER, LLP	PROFESSIONAL FEES	-466.50
08/09/2021	45399 XEROX CORPORATION	LEASE	-160.86
08/09/2021	ARCO	FUEL	-146.48
08/11/2021	PACIFIC WESTERN BANK	FIXED ROUTES	0.01
08/12/2021	45400 MARK GOODALE	HRA REIMBURSEMENTS	-251.48
08/12/2021	45401 [EMPLOYEE]	WAGES	-657.88
08/12/2021	45402 ROBERT ARVIZU	TOOLS REIMB	-250.00
08/12/2021	45403 CITY OF TWENTYNINE PALMS	PROFESSIONAL FEES	-50.00
08/12/2021	45404 RUTAN & TUCKER, LLP	VOID	0.00
08/12/2021	45405 FRONTIER COMMUNICATIONS	TELEPHONE	-206.12
08/12/2021	45406 BATTERY SYSTEMS	PARTS	-474.04
08/12/2021	45407 BURRTEC	UTILITIES	-543.11
08/12/2021	45408 CARQUEST - YUCCA VALLEY	PARTS	-170.34
08/12/2021	45409 CHARLES ABBOTT & ASSOCIATES INC.	PROFESSIONAL FEES	-55.00
08/12/2021	45410 COPPER MOUNTAIN BROADCASTING	MARKETING	-552.00
08/12/2021	45411 CUMMINS CAL PACIFIC	PARTS	-158.17
08/12/2021	45412 DIAMOND ENVIRONMENTAL SERVICES	UTILITIES	-118.68
08/12/2021	45413 FORENSIC DRUG TESTING	OUTSIDE SERVICES	-250.00
08/12/2021	45414 FRONTIER COMMUNICATIONS	TELEPHONE	-55.00

MORONGO BASIN TRANSIT AUTHORITY WARRANT REGISTER

As of August 31, 2021


08/12/2021	45415	PARKHOUSE TIRES	TIRES	-1,116.32
08/12/2021	45416	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & FACILITY SUPPLIES	-82.83
08/12/2021	45417	QUILL CORPORATION	OFFICE SUPPLIES	-149.72
08/12/2021	45418	SAFETY-KLEEN	FLUIDS	-671.35
08/12/2021	45419	SELECT ADVANTAGE	EMPLOYEE EXPENSE	-50.00
08/12/2021	45420	THE GAS COMPANY	FUEL	-12,773.87
08/12/2021		CALPERS HEALTH/RETIREMENT	PROFESSIONAL FEES	-700.00
08/12/2021		RUTAN & TUCKER, LLP	PROFESSIONAL FEES	811.60
08/12/2021		UNION BANK	WIRE TRANSFER	200,000.00
08/13/2021		[EMPLOYEE]	WAGES	-945.06
08/13/2021		[EMPLOYEE]	WAGES	-1,319.78
08/13/2021		CALPERS 457 PROGRAM	SUPPL RETIREMENT	-3,496.93
08/13/2021		CALPERS HEALTH/RETIREMENT	CEPPT	-10,034.00
08/13/2021		CALPERS HEALTH/RETIREMENT	CERBT	-14,165.00
08/13/2021		CALPERS HEALTH/RETIREMENT	PEPRA RETIREMENT	-4,849.48
08/13/2021		CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,536.09
08/13/2021		PACIFIC WESTERN BANK	FIXED ROUTES	-0.25
08/13/2021		PACIFIC WESTERN BANK	FIXED ROUTES	-0.10
08/13/2021		PAYCHEX	OUTSIDE SERVICES	-99.50
08/13/2021		PAYCHEX	PAYROLL FEES	-332.97
08/13/2021		PAYCHEX INVESTMENT PARTNERSHIP	DIRECT DEPOSIT WAGES	-51,255.83
08/13/2021		PAYCHEX INVESTMENT PARTNERSHIP	PAYROLL TAXES	-9,536.70
08/15/2021		ELECTRONIC PAYMENT SYSTEMS	OUTSIDE SERVICES	-46.29
08/15/2021		ELECTRONIC PAYMENT SYSTEMS LLC	OUTSIDE SERVICES	157.84
08/15/2021		VISION SERVICE PLAN	VISION INSURANCE	-430.22
08/16/2021	45421	LEFEVRE'S TOWING INC.	OUTSIDE SERVICES	-330.00
08/16/2021		ARCO	FUEL	-158.72
08/17/2021		ZONAR	VOID: PRINTER ERROR	0.00
08/18/2021		PACIFIC WESTERN BANK	FIXED ROUTES	1.93
08/23/2021		ARCO	FUEL	-62.64
08/24/2021	45422	FRONTIER COMMUNICATIONS	TELEPHONE	-63.56
08/24/2021	45423	A-Z BUS SALES	PARTS	-111.26
08/24/2021	45424	AIRWAVE COMMUNICATIONS	RADIO EXPENSE	-13,519.24
08/24/2021	45425	AMERICAN LEAK DETECTION INC	OUTSIDE SERVICES	-800.00
08/24/2021	45426	AVALON URGENT CARE	EMPLOYEE EXPENSE	-300.00
08/24/2021	45427	DESERT ARC	OUTSIDE SERVICES	-247.00
08/24/2021	45428	FRONTIER COMMUNICATIONS	TELEPHONE	-97.98
08/24/2021	45429	GILLIG LLC	PARTS	-886.10
08/24/2021	45430	LEFEVRE'S TOWING INC.	OUTSIDE SERVICES	-330.00
08/24/2021	45431	NAPA	VOID:	0.00
08/24/2021	45432	PALM SPRINGS MOTORS	PARTS	-736.61
08/24/2021	45433	PARKHOUSE TIRES	TIRES	-1,783.09
08/24/2021	45434	PEOPLEREADY INC	UTILITY WORKER	-863.68
08/24/2021	45435	PRUDENTIAL OVERALL SUPPLY	UNIFORMS & FACILITY SUPPLIES	-231.50
08/24/2021	45436	SAFETY-KLEEN	FLUIDS	-931.04
08/24/2021	45437	SCHROEDER PLUMBING	OUTSIDE SERVICES	-125.00
08/24/2021	45438	SPECTRUM	UTILITIES	-407.85

MORONGO BASIN TRANSIT AUTHORITY WARRANT REGISTER

As of August 31, 2021

08/24/2021	45439	THE GAS COMPANY	UTILITIES	-14.30
08/24/2021	45440	VAGABOND WELDING SUPPLY	OUTSIDE SERVICES	-50.03
08/24/2021	45441	VALLEY INDEPENDENT PRINTING	PRINTING	-2,463.19
08/24/2021	45442	MARK GOODALE	HRA REIMBURSEMENTS	-132.42
08/25/2021	45443	CARQUEST - YUCCA VALLEY	PARTS	-182.18
08/25/2021	45444	FRONTIER COMMUNICATIONS	TELEPHONE	-65.98
08/25/2021	45445	NAPA	PARTS	-286.65
08/25/2021	45446	FRONTIER COMMUNICATIONS	TELEPHONE	-1,041.81
08/25/2021		PACIFIC WESTERN BANK	FIXED ROUTES	0.22
08/26/2021		PACIFIC WESTERN BANK	FIXED ROUTES	-30.00
08/26/2021		PACIFIC WESTERN BANK	FIXED ROUTES	0.36
08/27/2021		[EMPLOYEE]	WAGES	-947.57
08/27/2021		[EMPLOYEE]	WAGES	-1,237.74
08/27/2021		CALPERS 457 PROGRAM	SUPL RETIREMENT	-3,642.96
08/27/2021		CALPERS HEALTH/RETIREMENT	PEPRA RETIREMENT	-4,963.57
08/27/2021		CALPERS HEALTH/RETIREMENT	RETIREMENT	-4,606.14
08/27/2021		PAYCHEX	PAYROLL FEES	-336.09
08/27/2021		PAYCHEX INVESTMENT PARTNERSHIP	DIRECT DEPOSIT WAGES	-52,416.27
08/27/2021		PAYCHEX INVESTMENT PARTNERSHIP	PAYROLL TAXES	-9,944.77
08/27/2021		TREP	MILEAGE REIMBURSEMENTS	-3,088.62
08/30/2021		ARCO	FUEL	-61.01
08/31/2021	45447	THOMAS HATHAWAY	EMPLOYEE EXPENSE	-83.00
08/31/2021	45448	BLAS CRUZ	HRA REIMBURSEMENTS	-219.96
08/31/2021	45449	DOUG HUNTER	HRA REIMBURSEMENTS	-15.00
08/31/2021	45450	GARY COOPER	HRA REIMBURSEMENTS	-378.00
08/31/2021	45451	MELANIQUE DUBOSE	HRA REIMBURSEMENTS	-61.00
08/31/2021	45452	PATRICK FERREE	HRA REIMBURSEMENTS	-565.74
08/31/2021	45453	ROY DAVIS	HRA REIMBURSEMENTS	-178.50
08/31/2021	45454	JOE MEER	HRA REIMBURSEMENTS	-178.00
08/31/2021	45455	ANDREW BERNSTEIN	HRA REIMBURSEMENTS	-110.00
08/31/2021	45456	GEORGE HALLAS	HRA REIMBURSEMENTS	-409.58
08/31/2021	45457	WILLIAM STARCK, II	HRA REIMBURSEMENTS	-551.34
08/31/2021		ARCO	FUEL	-80.26

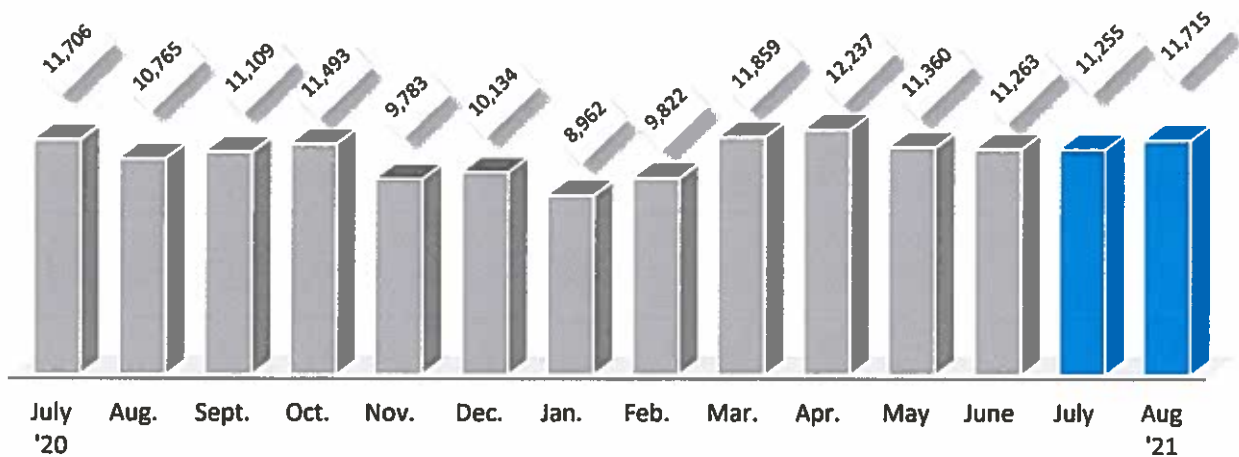
MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: September 20, 2021

RE: Ridership Report for July and August

Ridership for August was 11,715 vs. 10,765 for the same reporting period last year, shortly after the termination of the stay-at-home order. August saw a four percent (4%) increase over July's recorded numbers. Twelve out of fourteen routes have shown a positive ridership increase.

MBTA's ridership continues to fluctuate and August experienced the second highest count since April 2021. From May through July, it remained relatively static. With continued support and use of SBCTA's resources, MBTA and other county operators has provided us with the opportunity to take an assertive approach in our marketing efforts. This effort is targeting riders that have been lost due to the pandemic and have yet returned. Samples of marketing material can be found in the general managers admin report.



STAFF RECOMMENDATION: RECEIVE AND DISCUSS AS NECESSARY

ITEM 5.4



FY 2022 -- Monthly Performance Statistics
Systemwide Summary
All Routes

Performance Statistics for August

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
Reporting Route #:										
1	4,654	809.9	\$91,268	\$9,507	5.8	\$19.61	\$112.70	\$2.04	\$11.74	10.42%
1X	135	34.3	\$3,912	\$186	3.9	\$28.98	\$114.18	\$1.38	\$5.43	4.76%
3A	1,154	239.6	\$25,296	\$2,499	4.8	\$21.92	\$105.57	\$2.17	\$10.43	9.88%
3B	1,139	237.8	\$25,004	\$1,708	4.8	\$21.95	\$105.15	\$1.50	\$7.18	6.83%
7A	1,303	237.8	\$25,578	\$1,352	5.5	\$19.63	\$107.58	\$1.04	\$5.69	5.29%
7B	1,042	237.7	\$25,633	\$1,266	4.4	\$24.60	\$107.84	\$1.21	\$5.32	4.94%
12	318	163.3	\$19,882	\$2,656	2.0	\$62.52	\$121.73	\$8.35	\$16.26	13.36%
15	175	59.0	\$8,306	\$1,958	3.0	\$47.47	\$140.75	\$11.19	\$33.18	23.58%
21	675	218.1	\$25,808	\$1,084	3.1	\$38.23	\$118.32	\$1.61	\$4.97	4.20%
RR30	357	160.8	\$16,472	\$421	2.2	\$46.14	\$102.46	\$1.18	\$2.62	2.56%
RR31	121	57.0	\$6,067	\$143	2.1	\$50.14	\$106.47	\$1.18	\$2.50	2.35%
RR34	268	120.1	\$13,400	\$316	2.2	\$50.00	\$111.59	\$1.18	\$2.63	2.36%
RR36	10	0.8	\$239	\$12	13.3	\$23.93	\$319.09	\$1.18	\$15.72	4.93%
RR50	364	170.8	\$17,551	\$429	2.1	\$48.22	\$102.76	\$1.18	\$2.51	2.45%
Program:										
Commuter Service	493	222.4	\$28,189	\$4,615	2.2	\$57.18	\$126.78	\$9.36	\$20.75	16.37%
Demand Response	1,120	509.4	\$53,729	\$1,321	2.2	\$47.97	\$105.48	\$1.18	\$2.59	2.46%
Neighborhood Shuttles	10,102	2,015.1	\$222,500	\$17,602	5.0	\$22.03	\$110.42	\$1.74	\$8.74	7.91%
Mode:										
Bus (Motorbus)	10,102	2,015.1	\$222,500	\$17,602	5.0	\$22.03	\$110.42	\$1.74	\$8.74	7.91%
Commuter Bus	493	222.4	\$28,189	\$4,615	2.2	\$57.18	\$126.78	\$9.36	\$20.75	16.37%
Demand Response	1,120	509.4	\$53,729	\$1,321	2.2	\$47.97	\$105.48	\$1.18	\$2.59	2.46%
System Total:	11,715	2,746.8	\$304,418	\$23,538	4.3	\$25.99	\$110.83	\$2.01	\$8.57	7.73%



Monthly Ridership Report

August, FY 2022

Total (All Day Types)

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
Route Subtotals						
1	4,278	4,654	5.5	5.8	5.99%	10.42%
12	232	318	1.5	2.0	5.50%	13.36%
15	16	175	0.3	3.0	1.41%	23.58%
1X	112	135	3.3	3.9	4.29%	4.76%
21	590	675	2.9	3.1	3.58%	4.20%
3A	1,103	1,154	5.0	4.8	6.13%	9.88%
3B	962	1,139	4.5	4.8	5.17%	6.83%
7A	1,251	1,303	5.6	5.5	5.91%	5.29%
7B	1,214	1,042	5.5	4.4	6.05%	4.94%
RR30	288	357	2.0	2.2	2.10%	2.56%
RR31	126	121	1.6	2.1	1.41%	2.35%
RR34	265	268	2.6	2.2	2.40%	2.36%
RR36	23	10	0.5	13.3	0.48%	4.93%
RR50	305	364	2.1	2.1	2.16%	2.45%
Program Subtotals						
Commuter Service	248	493	1.2	2.2	4.27%	16.37%
Demand Response	1,007	1,120	2.0	2.2	1.91%	2.46%
Neighborhood Shuttles	9,510	10,102	5.0	5.0	5.61%	7.91%
System Total	10,765	11,715	4.1	4.3	4.80%	7.73%



Monthly Ridership Report

July, FY 2022

Total (All Day Types)

Service	Passengers		Passengers Per Revenue Hour		Farebox Recovery Ratio	
	Prior Year	Current Year	Prior Year	Current Year	Prior Year	Current Year
Route Subtotals						
1	4,696	4,543	5.9	5.7	3.67%	3.82%
12	245	231	1.5	1.5	2.92%	5.40%
15	1	133	0.0	2.5	0.07%	10.54%
1X	101	74	3.8	3.3	3.25%	2.98%
21	555	677	2.5	3.4	1.65%	2.39%
3A	1,230	1,196	5.0	5.2	3.54%	3.81%
3B	1,160	1,087	4.8	4.9	2.88%	3.02%
7A	1,429	1,268	6.0	5.7	3.37%	3.85%
7B	1,291	909	5.3	4.1	3.27%	2.77%
RR30	248	353	1.6	2.3	1.42%	8.83%
RR31	134	144	1.5	1.7	1.07%	6.38%
RR34	259	273	2.3	2.4	1.60%	7.92%
RR36	26	23	0.6	4.1	0.43%	9.76%
RR50	331	344	2.0	2.1	1.70%	8.13%
Program Subtotals						
Commuter Service	246	364	1.2	1.8	2.26%	6.94%
Demand Response	998	1,137	1.8	2.2	1.39%	8.02%
Neighborhood Shuttles	10,462	9,754	5.2	5.1	3.24%	3.44%
System Total	11,706	11,255	4.2	4.3	2.81%	4.60%




FY 2022 -- Monthly Performance Statistics
Systemwide Summary
All Routes

Performance Statistics for July

Level Item	Passengers	Revenue Hours	Operating Costs	Passenger Revenue	Passengers Per Rev. Hour	Operating Cost Per Passenger	Operating Cost Per Rev. Hour	Passenger Revenue Per Passenger	Passenger Revenue Per Rev. Hour	Farebox Recovery Ratio
Reporting Route #:										
1	4,543	795.4	\$138,231	\$5,286	5.7	\$30.43	\$173.78	\$1.16	\$6.65	3.82%
1X	74	22.2	\$3,878	\$116	3.3	\$52.41	\$174.96	\$1.56	\$5.22	2.98%
3A	1,196	230.5	\$36,772	\$1,402	5.2	\$30.75	\$159.53	\$1.17	\$6.08	3.81%
3B	1,087	224.3	\$35,474	\$1,073	4.9	\$32.63	\$158.19	\$0.99	\$4.78	3.02%
7A	1,268	222.0	\$35,894	\$1,381	5.7	\$28.31	\$161.69	\$1.09	\$6.22	3.85%
7B	909	223.8	\$36,290	\$1,005	4.1	\$39.92	\$162.17	\$1.11	\$4.49	2.77%
12	231	150.5	\$29,826	\$1,610	1.5	\$129.12	\$198.18	\$6.97	\$10.70	5.40%
15	133	52.3	\$12,762	\$1,345	2.5	\$95.96	\$243.94	\$10.12	\$25.72	10.54%
21	677	202.4	\$37,343	\$891	3.4	\$55.16	\$184.53	\$1.32	\$4.40	2.39%
RR30	353	154.8	\$22,809	\$2,014	2.3	\$64.62	\$147.32	\$5.70	\$13.00	8.83%
RR31	144	84.6	\$12,880	\$821	1.7	\$89.45	\$152.28	\$5.70	\$9.71	6.38%
RR34	273	111.7	\$19,656	\$1,557	2.4	\$72.00	\$175.94	\$5.70	\$13.94	7.92%
RR36	23	5.6	\$1,345	\$131	4.1	\$58.46	\$240.83	\$5.70	\$23.50	9.76%
RR50	344	162.1	\$24,138	\$1,962	2.1	\$70.17	\$148.94	\$5.70	\$12.11	8.13%
Program:										
Commuter Service	364	202.8	\$42,588	\$2,955	1.8	\$117.00	\$209.98	\$8.12	\$14.57	6.94%
Demand Response	1,137	518.8	\$80,828	\$6,486	2.2	\$71.09	\$155.80	\$5.70	\$12.50	8.02%
Neighborhood Shuttles	9,754	1,920.5	\$323,883	\$11,153	5.1	\$33.21	\$168.65	\$1.14	\$5.81	3.44%
Mode:										
Bus (Motorbus)	9,754	1,920.5	\$323,883	\$11,153	5.1	\$33.21	\$168.65	\$1.14	\$5.81	3.44%
Commuter Bus	364	202.8	\$42,588	\$2,955	1.8	\$117.00	\$209.98	\$8.12	\$14.57	6.94%
Demand Response	1,137	518.8	\$80,828	\$6,486	2.2	\$71.09	\$155.80	\$5.70	\$12.50	8.02%
System Total:	11,255	2,642.1	\$447,300	\$20,594	4.3	\$39.74	\$169.30	\$1.83	\$7.79	4.60%

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: September 22, 2021

RE: Financial Reports

Operating expenses for August were lower than budgeted (\$304,417 vs. \$352,046). The departments current fiscal year are as follows; Administrative (\$8,830), Maintenance (\$32,045) and Operations (\$-88,067).

In July, the operating expenses was 95K higher than budgeted (447,299 vs. \$352,046). This variance had been attributed to the usual expenses the agency experiences the beginning of each fiscal year. The following expenses which attributed to the overage; CalPERS Retirement, Insurance premiums and contract renewals. Administrative (\$4,701), Maintenance (\$19,372) and Operations (\$-119,110). Over the course of the fiscal year the above categories will balance out.

Farebox recovery rates for August is; 7.73% over the 4.80% for the same reporting period last fiscal year. July's farebox recovery is; 4.60% vs. 2.81% last year. While still below the minimum ten percent it is a trend in the positive direction.

STAFF RECOMMENDATION: RECEIVE AND DISCUSS AS NECESSARY

ITEM 5.5

MORONGO BASIN TRANSIT AUTHORITY
Statement of Expenditures - Cash Basis
During Fiscal Year ending 06/30/22
For Period Ending 08/31/21

Line	Administrative Exp.	FY 21/22 Budget	AUG		Year to Date		Year to Date Variance	%
			Budget	Actual	Budget	Actual		
1	Mgmt. Salaries	\$ 120,082.00	\$ 9,237.08	\$ 9,246.40	18,474.15	\$ 18,492.80	(18.65)	0%
2	Office Salaries	\$ 170,125.00	\$ 13,086.54	10,613.86	26,173.08	21,722.79	4,450.29	17%
3	Board Members	\$ 6,300.00	\$ 525.00	0.00	1,050.00	600.00	450.00	43%
4	Payroll Taxes	\$ 7,888.00	\$ 606.77	451.38	1,213.54	904.56	308.98	25%
5	Health & Welfare	\$ 78,780.00	\$ 6,565.00	5,234.72	13,130.00	10,454.87	2,675.13	20%
6	Retirement:PERS	\$ 50,215.00	\$ 3,862.69	3,901.90	7,725.38	7,756.66	(31.28)	0%
7	Mileage	\$ 5,000.00	\$ 416.67	116.48	833.33	571.20	262.13	31%
8	Outside Services	\$ 45,640.00	\$ 3,803.33	1,827.93	7,606.67	3,476.33	4,130.34	54%
9	Prof. Fees	\$ 58,796.00	\$ 4,899.67	459.90	9,799.33	17,852.60	(8,053.27)	-82%
10	Leases/Rents	\$ 5,712.00	\$ 476.00	160.86	952.00	321.72	630.28	66%
11	Utilities	\$ 105,078.00	\$ 8,756.50	12,634.25	17,513.00	14,881.94	2,631.06	15%
12	Marketing/Promotions	\$ 40,493.00	\$ 3,374.42	3,515.68	6,748.83	5,390.28	1,358.55	20%
13	Office Supplies	\$ 16,882.00	\$ 1,406.83	1,576.43	2,813.67	1,631.73	1,181.94	42%
14	Postage	\$ 2,400.00	\$ 200.00	231.23	400.00	231.23	168.77	42%
15	Printing/Reproduction	\$ 12,071.00	\$ 1,005.92	2,802.57	2,011.83	3,223.43	(1,211.60)	-60%
16	Training/Meetings	\$ 14,831.00	\$ 1,235.92	2,722.23	2,471.83	2,907.23	(435.40)	-18%
17	Interest Exp.	\$ 2,000.00	\$ 166.67	0.00	\$ 333.33	0.00	333.33	100%
18	Total Administrative	\$ 742,293.00	\$ 59,624.99	\$ 55,495.82	\$ 119,249.99	\$ 110,419.37	\$ 8,830.62	7%
Maintenance Expense								
19	Mechanic Salaries	\$ 161,375.00	\$ 12,413.46	11,369.95	24,826.92	\$ 23,358.77	1,468.15	6%
20	Misc. Work/Salaries	\$ 58,810.00	\$ 4,523.85	6,635.48	9,047.69	11,362.24	(2,314.55)	-26%
21	Payroll Taxes	\$ 3,730.00	\$ 286.92	285.89	573.85	474.70	99.15	17%
22	Health & Welfare	\$ 29,364.00	\$ 2,447.00	1,094.77	4,894.00	2,184.18	2,709.82	55%
23	Retirement:PERS	\$ 17,651.00	\$ 1,357.77	1,004.55	2,715.54	1,831.97	883.57	33%
24	Uniforms	\$ 2,500.00	\$ 208.33	265.02	416.67	416.06	0.61	0%
25	Outside Services	\$ 49,187.00	\$ 4,098.92	2,710.03	8,197.83	3,692.53	4,505.30	55%
26	Parts	\$ 56,329.00	\$ 4,694.08	3,839.63	9,388.17	4,633.92	4,754.25	51%
27	Fluids	\$ 15,259.00	\$ 1,271.58	1,623.40	2,543.17	1,623.34	919.83	36%
28	Tires	\$ 55,000.00	\$ 4,583.33	5,707.94	9,166.67	8,120.60	1,046.07	11%
29	Accident Repair	\$ 26,369.00	\$ 2,197.42	0.00	4,394.83	0.00	4,394.83	100%
30	Tools	\$ 2,206.00	\$ 183.83	250.00	367.67	250.00	117.67	32%
31	Consulting	\$ 2,606.00	\$ 217.17	0.00	434.33	0.00	434.33	100%
32	Shop Supplies	\$ 4,000.00	\$ 333.33	36.95	666.67	36.95	629.72	94%
33	Facility Supplies	\$ 25,054.00	\$ 2,087.83	160.22	4,175.67	963.87	3,211.80	77%
34	Training/Meetings	\$ 6,174.00	\$ 514.50	0.00	1,029.00	0.00	1,029.00	100%
35	Shelter Maintenance	\$ 2,784.00	\$ 232.00	0.00	464.00	0.00	464.00	100%
36	CNG Stations Maint.	\$ 115,874.00	\$ 9,656.17	3,662.00	\$ 19,312.33	11,620.76	7,691.57	40%
37	Total Maintenance	\$ 634,272.00	\$ 51,307.50	\$ 38,645.83	\$ 102,615.00	\$ 70,569.89	\$ 32,045.11	31%
Operations Expense								
38	Mgmt/Supv Salaries	\$ 159,333.00	\$ 12,256.38	11,503.84	24,512.77	\$ 22,529.63	1,983.14	8%
39	Operator Wages	\$ 928,353.00	\$ 71,411.77	74,153.99	142,823.54	147,415.72	(4,592.18)	-3%
40	Dispatch Wages	\$ 176,952.00	\$ 13,611.69	13,491.15	27,223.38	23,786.93	3,436.45	13%
41	Payroll Taxes	\$ 30,351.00	\$ 2,334.69	1,449.74	4,669.38	2,802.69	1,866.69	40%
42	Health & Welfare	\$ 444,904.00	\$ 37,075.33	30,361.67	74,150.67	60,445.03	13,705.64	18%
43	Retirement:PERS	\$ 229,799.00	\$ 17,676.85	16,564.51	35,353.69	113,513.15	(78,159.46)	-221%
44	Safety Incentive Program	\$ 8,800.00	\$ 733.33	0.00	1,466.67	0.00	1,466.67	100%
45	Workers'Comp	\$ 350,000.00	\$ 29,166.67	27,775.00	58,333.33	55,555.00	2,778.33	5%
46	Other Employee Exp.	\$ 19,988.00	\$ 1,665.67	1,660.21	3,331.33	3,185.52	145.81	4%
47	Mileage	\$ 1,850.00	\$ 154.17	197.34	308.33	197.34	110.99	36%
48	Uniforms	\$ 11,152.00	\$ 929.33	0.00	1,858.67	400.84	1,457.83	78%
49	Outside Services	\$ 16,635.00	\$ 1,386.25	246.00	2,772.50	619.08	2,153.42	78%
50	Tel/Cell/Internet/Fax	\$ 32,638.00	\$ 2,719.83	2,502.66	5,439.67	4,255.40	1,184.27	22%
51	Radio Expense	\$ 11,000.00	\$ 916.67	13,519.24	1,833.33	15,014.74	(13,181.41)	-719%
52	Fuel	\$ 192,506.00	\$ 16,042.17	13,555.98	32,084.33	24,470.95	7,613.38	24%
53	Trainings/Meetings	\$ 4,400.00	\$ 366.67	915.52	733.33	915.52	(182.19)	-25%
54	Insurance	\$ 360,933.00	\$ 30,077.75	-250.00	60,155.50	90,361.97	(30,206.47)	-50%
55	Deferred Comp Match	\$ 33,660.00	\$ 2,589.23	2,629.24	\$ 5,610.00	5,258.48	351.52	6%
56	Total Operations	\$ 3,013,254.00	\$ 241,114.45	\$ 210,276.09	\$ 482,660.44	\$ 570,727.99	\$ (88,067.55)	-18%
57	Grand Total of Op Exp	\$ 4,389,819.00	\$ 352,046.94	\$ 304,417.74	\$ 704,525.42	\$ 751,717.25	\$ (47,191.83)	-7%

MORONGO BASIN TRANSIT AUTHORITY
Statement of Income
08/31/21

Other Revenue		AUG		YTD Bdgt	YTD Actual		
1	Interest	\$ 152.00	12.67	13.90	25.33	\$ 696.18	\$ 670.85 2648%
2	Other Revenue	\$ 3,000.00	250.00	200.00	500.00	\$ (100.00)	-20%
3	CNG Fuel	\$ 17,487.00	1,457.25	0.00	2,914.50	\$ 6,105.03	\$ 3,190.53 100%
4	Gain on Sale of Assets	\$ -	0.00	0.00	0.00	0.00	- 0%
5	Total Other Revenue	\$ 20,639.00	\$ 1,719.92	\$ 213.90	\$ 3,439.83	\$ 7,201.21	\$ 3,761.38 109%

Passenger Fares		AUG		YTD Bdgt	YTD Actual		
6	Fixed Route	\$ 128,000.00	10,666.67	16,411.28	21,333.33	\$ 26,625.73	\$ 5,292.40 25%
7	Ready Ride	\$ 40,000.00	3,333.33	1,320.73	6,666.67	\$ 7,806.23	\$ 1,139.56 17%
8	Palm Spr./Palm Des.	\$ 18,000.00	1,500.00	4,614.53	3,000.00	\$ 7,569.97	\$ 4,569.97 152%
9	Office Passes	\$ 14,000.00	1,166.67	1,191.00	2,333.33	2,129.50	(203.83) -9%
10	Total Fare Revenue	\$ 200,000.00	\$ 16,666.67	\$ 23,537.54	\$ 33,333.33	\$ 44,131.43	\$ 10,798.10 32%

Current Support Funding - Operations			Received	Prior FY	Received	Balance Due
11	Local Transit Funds	\$ 3,834,010.00			\$ 958,502.50	\$ 2,875,507.50
12	Section 5311 Operating Asst	\$ 437,331.00				\$ 437,331.00
13	Measure I	\$ 140,500.00	\$ 29,954.46		\$ 40,879.43	\$ 99,620.57
14	AB 2766	\$ 40,000.00				\$ 40,000.00
15	Total Sup. Fund.Ops	\$4,451,841.00	\$ 29,954.46		\$ 999,381.93	\$ 3,452,459.07
16	Total Operating Revenues	\$ 4,672,480.00	\$ 53,705.90		\$ 1,050,714.57	\$ 3,467,018.54

Prior Year Support Funding - Operations		Grant Amt		Received	Prior FY	Received	Balance Due
17	Section 5311 Operating Asst FY20	\$ 421,203.00					\$ 421,203.00
18	Section 5311 Operating Asst FY21	\$ 437,331.00					\$ 437,331.00
19	Total Prior Year Operating Revenues	\$ 858,534.00	\$ -	\$ -	\$ -	\$ -	\$ 858,534.00

Current Year Capital Funding - Capital		Grant Amt		Received	Prior FY	Received	Balance Due
20	Operations Support Equip STA FY22	\$ 25,000.00					\$ 25,000.00
21	Cashless Fare System (TT) STA FY22	\$ 103,200.00					\$ 103,200.00
22	Vehicle Replacements STA FY22 / CMAQ	\$ 287,076.00					\$ 287,076.00
23	Bike Lockers ART 3	\$ 30,181.00					\$ 30,181.00
24	Engine Overhauls SGR	\$ 35,000.00					\$ 35,000.00
25	Shop Equipment SGR	\$ 15,000.00					\$ 15,000.00
26	Facility Facelift Repairs SGR	\$ 38,115.00					\$ 38,115.00
27	Shop Vehicle Replacement SGR	\$ 39,000.00					\$ 39,000.00
28	Zero Emission Pilot LCTOP	\$ 86,421.00					\$ 86,421.00
29	Total Current Capital Funding	\$ 658,993.00	\$ -	\$ -	\$ -	\$ -	\$ 658,993.00

Prior Year Capital Funding - Capital			Grant Amt		Received	Prior FY	Received	Balance Due
30	29Palms CNG Station	LTF FY18	\$ 130,000.00					\$ 130,000.00
31	Add'l Bus Stop Improv	STA FY15 Realloc	\$ 235,153.00		\$ 1,585.00	\$ 219,914.73	\$ 1,585.00	\$ 13,653.27
32	AVL/GPS Equipment	STA FY17	\$ 6,000.00					\$ 6,000.00
33	AVL/GPS Equipment	STA FY19	\$ 85,000.00					\$ 85,000.00
34	Bus Stop Improvements	SGR FY21 / LCTOP	\$ 145,124.00			\$ 100,127.00		\$ 44,997.00
35	Bus Stop Improvements	STA FY19	\$ 70,000.00					\$ 70,000.00
36	Bus Wash System	STA FY20	\$ 67,950.00					\$ 67,950.00
37	Bus Wash System	STA FY21	\$ 7,500.00					\$ 7,500.00
38	Class H Replacement Vehicles	CMAQ	\$ 1,214,400.00					\$ 1,214,400.00
39	Cost Allocation Study	STA FY19	\$ 20,000.00			\$ 17,481.00		\$ 2,519.00
40	Disp & Maint Equip	STA FY21	\$ 10,000.00					\$ 10,000.00
41	Disp & Maint Equipment	STA FY17	\$ 10,000.00		\$ 1,049.67	\$ 7,334.07	\$ 1,049.67	\$ 1,616.26
42	Disp & Maint Equipment	STA FY18	\$ 10,000.00			\$ 1,508.02		\$ 8,491.98
43	Disp & Maint Equipment	STA FY19	\$ 10,000.00					\$ 10,000.00
44	Disp & Maint Equipment	STA FY20	\$ 10,000.00					\$ 10,000.00
45	Enclosed Bike Racks	ART 3	\$ 29,380.00					\$ 29,380.00
46	Engine Overhauls	LTF FY18	\$ 75,000.00			\$ 18,750.00		\$ 56,250.00
47	Engine Overhauls	SGR FY21	\$ 25,000.00			\$ 16,356.00		\$ 8,644.00
48	Engine Overhauls	STA FY19	\$ 30,000.00		\$ 2,266.95	\$ 9,029.94	\$ 2,266.95	\$ 18,703.11
49	Engine Overhauls	STA FY20	\$ 25,000.00					\$ 25,000.00
50	Fare Media Structure	STA FY21	\$ 50,000.00					\$ 50,000.00
51	JT Facility Upgrade	STA LTF FY16	\$ 6,163.00			\$ 2,548.00		\$ 3,615.00
52	Landscape & Lighting	STA FY11 Realloc.	\$ 15,000.00			\$ 13,777.00		\$ 1,223.00
53	REI Equipment	LTF FY15 Realloc	\$ 5,000.00			\$ 4,240.00		\$ 760.00
54	Shop Equipment	STA FY20	\$ 25,000.00		\$ 1,073.05	\$ 23,926.95	\$ 1,073.05	\$ -
55	Short Range Transit Plan	STA FY19	\$ 107,000.00			\$ 87,770.12		\$ 19,229.88
56	Twentynine Palms Land	LTF FY18	\$ 90,000.00			\$ 6,706.95		\$ 83,293.05
57	Vehicles: 1 Class E	STA FY19	\$ 68,368.00		\$ 215.26		\$ 215.26	\$ 68,152.74
58	Vehicles: 5 Replacements	CMAQ / STA	\$ 1,025,275.00		\$ 1,809.00	\$ 647,556.32	\$ 1,809.00	\$ 375,909.68
59	Video Surveillance	LTF FY18	\$ 20,000.00					\$ 20,000.00
60	Total Prior Capital Funding		\$1,636,186.00		\$7,998.93	\$856,984.37	\$7,998.93	\$2,024,687.70

FY 21/22 Procurement Budget		AUG		Year to Date		Balance Due
	Grant Amt	Sent	Received	Sent	Received	
61	Procurement Bid Income	\$ 275,000.00		\$ 40,841.27		\$ 215,294.43
62	Procurement Bid Expenses	\$ (135,000.00)	\$ 37,215.08		\$ 50,957.52	\$ (84,042.48)
63	TAG Program	\$ (50,000.00)				\$ (50,000.00)
64	Total Procurement Budget	\$ 90,000.00	\$ 37,215.08	\$ 40,841.27	\$ 50,957.52	\$ 8,748.05

FY 21/22 TREP Budget		Grant Amt	Sent	Received	Sent	Received	Balance Due
65	5310 TREP Revenue	Balance	\$ 96,037.97		\$ 18,753.98	\$ 18,753.98	\$ 77,283.99
66	Program Administrator		\$ (7,405.00)	\$ 211.65		\$ 338.64	\$ (7,066.36)
67	Client Relations Clerk		\$ (34,663.00)	\$ 2,741.20		\$ 5,482.40	\$ (29,180.60)
68	Mileage Reimbursements		\$ (75,600.00)	\$ 3,088.62		\$ 5,796.21	\$ (69,803.79)
69	Total TREP Funding		\$ (21,630.03)	\$ 6,041.47	\$ 18,753.98	\$ 11,617.25	\$ 84,420.72

MORONGO BASIN TRANSIT AUTHORITY
Statement of Expenditures - Cash Basis
During Fiscal Year ending 06/30/22
For Period Ending 07/31/21

Line	Administrative Exp.	FY 21/22 Budget	JULY		Year to Date		Year to Date Variance	%
			Budget	Actual	Budget	Actual		
1	Mgmt. Salaries	\$ 120,082.00	\$ 9,237.08	\$ 9,246.40	9,237.08	\$ 9,246.40	(9.32)	0%
2	Office Salaries	\$ 170,125.00	\$ 13,086.54	11,108.93	13,086.54	11,108.93	1,977.61	15%
3	Board Members	\$ 6,300.00	\$ 525.00	600.00	525.00	600.00	(75.00)	-14%
4	Payroll Taxes	\$ 7,888.00	\$ 606.77	453.18	606.77	453.18	153.59	25%
5	Health & Welfare	\$ 78,780.00	\$ 6,565.00	5,220.15	6,565.00	5,220.15	1,344.85	20%
6	Retirement:PERS	\$ 50,215.00	\$ 3,862.69	3,854.76	3,862.69	3,854.76	7.93	0%
7	Mileage	\$ 5,000.00	\$ 416.67	454.72	416.67	454.72	(38.05)	-9%
8	Outside Services	\$ 45,640.00	\$ 3,803.33	1,648.40	3,803.33	1,648.40	2,154.93	57%
9	Prof. Fees	\$ 58,796.00	\$ 4,899.67	17,392.70	4,899.67	17,392.70	(12,493.03)	-255%
10	Leases/Rents	\$ 5,712.00	\$ 476.00	160.86	476.00	160.86	315.14	66%
11	Utilities	\$ 105,078.00	\$ 8,756.50	2,247.69	8,756.50	2,247.69	6,508.81	74%
12	Marketing/Promotions	\$ 40,493.00	\$ 3,374.42	1,874.60	3,374.42	1,874.60	1,499.82	44%
13	Office Supplies	\$ 16,882.00	\$ 1,406.83	55.30	1,406.83	55.30	1,351.53	96%
14	Postage	\$ 2,400.00	\$ 200.00	0.00	200.00	0.00	200.00	100%
15	Printing/Reproduction	\$ 12,071.00	\$ 1,005.92	420.86	1,005.92	420.86	585.06	58%
16	Training/Meetings	\$ 14,831.00	\$ 1,235.92	185.00	1,235.92	185.00	1,050.92	85%
17	Interest Exp.	\$ 2,000.00	\$ 166.67	0.00	\$ 166.67	0.00	166.67	100%
18	Total Administrative	\$ 742,293.00	\$ 59,624.99	\$ 54,923.55	\$ 59,624.99	\$ 54,923.55	\$ 4,701.44	8%
Maintenance Expense								
19	Mechanic Salaries	\$ 161,375.00	\$ 12,413.46	11,988.82	12,413.46	\$ 11,988.82	424.64	3%
20	Misc. Work/Salaries	\$ 58,810.00	\$ 4,523.85	4,726.76	4,523.85	4,726.76	(202.91)	-4%
21	Payroll Taxes	\$ 3,730.00	\$ 286.92	188.81	286.92	188.81	98.11	34%
22	Health & Welfare	\$ 29,364.00	\$ 2,447.00	1,100.78	2,447.00	1,100.78	1,346.22	55%
23	Retirement:PERS	\$ 17,651.00	\$ 1,357.77	827.42	1,357.77	827.42	530.35	39%
24	Uniforms	\$ 2,500.00	\$ 208.33	151.04	208.33	151.04	57.29	28%
25	Outside Services	\$ 49,187.00	\$ 4,098.92	982.50	4,098.92	982.50	3,116.42	76%
26	Parts	\$ 56,329.00	\$ 4,694.08	794.29	4,694.08	794.29	3,899.79	83%
27	Fluids	\$ 15,259.00	\$ 1,271.58	0.00	1,271.58	0.00	1,271.58	100%
28	Tires	\$ 55,000.00	\$ 4,583.33	2,412.66	4,583.33	2,412.66	2,170.67	47%
29	Accident Repair	\$ 26,369.00	\$ 2,197.42	0.00	2,197.42	0.00	2,197.42	100%
30	Tools	\$ 2,206.00	\$ 183.83	0.00	183.83	0.00	183.83	100%
31	Consulting	\$ 2,606.00	\$ 217.17	0.00	217.17	0.00	217.17	100%
32	Shop Supplies	\$ 4,000.00	\$ 333.33	0.00	333.33	0.00	333.33	100%
33	Facility Supplies	\$ 25,054.00	\$ 2,087.83	803.65	2,087.83	803.65	1,284.18	62%
34	Training/Meetings	\$ 6,174.00	\$ 514.50	0.00	514.50	0.00	514.50	100%
35	Shelter Maintenance	\$ 2,784.00	\$ 232.00	0.00	232.00	0.00	232.00	100%
36	CNG Stations Maint.	\$ 115,874.00	\$ 9,656.17	7,958.76	\$ 9,656.17	7,958.76	1,697.41	18%
37	Total Maintenance	\$ 634,272.00	\$ 51,307.50	\$ 31,935.49	\$ 51,307.50	\$ 31,935.49	\$ 19,372.01	38%
Operations Expense								
38	Mgmt/Supv Salaries	\$ 159,333.00	\$ 12,256.38	11,025.79	12,256.38	\$ 11,025.79	1,230.59	10%
39	Operator Wages	\$ 928,353.00	\$ 71,411.77	73,261.73	71,411.77	73,261.73	(1,849.96)	-3%
40	Dispatch Wages	\$ 176,952.00	\$ 13,611.69	10,295.78	13,611.69	10,295.78	3,315.91	24%
41	Payroll Taxes	\$ 30,351.00	\$ 2,334.69	1,352.95	2,334.69	1,352.95	981.74	42%
42	Health & Welfare	\$ 444,904.00	\$ 37,075.33	30,071.99	37,075.33	30,071.99	7,003.34	19%
43	Retirement:PERS	\$ 229,799.00	\$ 17,676.85	96,948.64	17,676.85	96,948.64	(79,271.79)	-448%
44	Safety Incentive Program	\$ 8,800.00	\$ 733.33	0.00	733.33	0.00	733.33	100%
45	Workers'Comp	\$ 350,000.00	\$ 29,166.67	27,780.00	29,166.67	27,780.00	1,386.67	5%
46	Other Employee Exp.	\$ 19,988.00	\$ 1,665.67	1,525.31	1,665.67	1,525.31	140.36	8%
47	Mileage	\$ 1,850.00	\$ 154.17	0.00	154.17	0.00	154.17	100%
48	Uniforms	\$ 11,152.00	\$ 929.33	400.84	929.33	400.84	528.49	57%
49	Outside Services	\$ 16,635.00	\$ 1,386.25	373.08	1,386.25	373.08	1,013.17	73%
50	Tel/Cell/Internet/Fax	\$ 32,638.00	\$ 2,719.83	1,752.74	2,719.83	1,752.74	967.09	36%
51	Radio Expense	\$ 11,000.00	\$ 916.67	1,495.50	916.67	1,495.50	(578.83)	-63%
52	Fuel	\$ 192,506.00	\$ 16,042.17	10,914.97	16,042.17	10,914.97	5,127.20	32%
53	Trainings/Meetings	\$ 4,400.00	\$ 366.67	0.00	366.67	0.00	366.67	100%
54	Insurance	\$ 360,933.00	\$ 30,077.75	90,611.97	30,077.75	90,611.97	(60,534.22)	-201%
55	Deferred Comp Match	\$ 33,660.00	\$ 2,589.23	2,629.24	\$ 2,805.00	2,629.24	175.76	6%
56	Total Operations	\$ 3,013,254.00	\$ 241,114.45	\$ 360,440.53	\$ 241,330.22	\$ 360,440.53	\$ (119,110.31)	-49%
57	Grand Total of Op Exp	\$ 4,389,819.00	\$ 352,046.94	\$ 447,299.57	\$ 352,262.71	\$ 447,299.57	\$ (95,036.86)	-27%

MORONGO BASIN TRANSIT AUTHORITY
Statement of Income
07/31/21

Other Revenue		JULY		YTD Bdgt	YTD Actual		
1	Interest	\$ 152.00	12.67	682.28	12.67	\$ 682.28	\$ 669.61 5286%
2	Other Revenue	\$ 3,000.00	250.00	200.00	250.00	200.00	\$ (50.00) -20%
3	CNG Fuel	\$ 17,487.00	1,457.25	6,105.03	1,457.25	6,105.03	\$ 4,647.78 100%
4	Gain on Sale of Assets	\$ -	0.00	0.00	0.00	0.00	\$ - 0%
5	Total Other Revenue	\$ 20,639.00	\$ 1,719.92	\$ 6,987.31	\$ 1,719.92	\$ 6,987.31	\$ 5,267.39 306%

Passenger Fares		JULY		YTD Bdgt	YTD Actual		
6	Fixed Route	\$ 128,000.00	10,666.67	10,214.45	10,666.67	10,214.45	\$ (452.22) -4%
7	Ready Ride	\$ 40,000.00	3,333.33	6,485.50	3,333.33	6,485.50	\$ 3,152.17 95%
8	Palm Spr./Palm Des.	\$ 18,000.00	1,500.00	2,955.44	1,500.00	2,955.44	\$ 1,455.44 97%
9	Office Passes	\$ 14,000.00	1,166.67	938.50	1,166.67	938.50	(228.17) -20%
10	Total Fare Revenue	\$ 200,000.00	\$ 16,666.67	\$ 20,593.89	\$ 16,666.67	\$ 20,593.89	\$ 3,927.22 24%

Current Support Funding - Operations			Received	Prior FY	Received	Balance Due
11	Local Transit Funds	\$ 3,834,010.00	\$ 958,502.50		\$ 958,502.50	\$ 2,875,507.50
12	Section 5311 Operating Asst	\$ 437,331.00				\$ 437,331.00
13	Measure I	\$ 140,500.00	\$ 10,924.97		\$ 10,924.97	\$ 129,575.03
14	AB 2766	\$ 40,000.00				\$ 40,000.00
15	Total Sup. Fund.Ops	\$4,451,841.00	\$ 969,427.47		\$ 969,427.47	\$ 3,482,413.53
16	Total Operating Revenues	\$ 4,672,480.00	\$ 997,008.67		\$ 997,008.67	\$ 3,491,608.15

Prior Year Support Funding - Operations		Grant Amt	Received	Prior FY	Received	Balance Due
17	Section 5311 Operating Asst FY20	\$ 421,203.00				\$ 421,203.00
18	Section 5311 Operating Asst FY21	\$ 437,331.00				\$ 437,331.00
19	Total Prior Year Operating Revenues	\$ 858,534.00	\$ -	\$ -	\$ -	\$ 858,534.00

Current Year Capital Funding - Capital		Grant Amt	Received	Prior FY	Received	Balance Due
20	Operations Support Equip STA FY22	\$ 25,000.00				\$ 25,000.00
21	Cashless Fare System (TT) STA FY22	\$ 103,200.00				\$ 103,200.00
22	Vehicle Replacements STA FY22 / CMAQ	\$ 287,076.00				\$ 287,076.00
23	Bike Lockers ART 3	\$ 30,181.00				\$ 30,181.00
24	Engine Overhauls SGR	\$ 35,000.00				\$ 35,000.00
25	Shop Equipment SGR	\$ 15,000.00				\$ 15,000.00
26	Facility Facelift Repairs SGR	\$ 38,115.00				\$ 38,115.00
27	Shop Vehicle Replacement SGR	\$ 39,000.00				\$ 39,000.00
28	Zero Emission Pilot LCTOP	\$ 86,421.00				\$ 86,421.00
29	Total Current Capital Funding	\$ 658,993.00	\$ -	\$ -	\$ -	\$ 658,993.00

Prior Year Capital Funding - Capital		Grant Amt	Received	Prior FY	Received	Balance Due
30	29Palms CNG Station LTF FY18	\$ 130,000.00				\$ 130,000.00
31	Add'l Bus Stop Improv STA FY15 Realloc	\$ 235,153.00		\$ 219,914.73		\$ 15,238.27
32	AVL/GPS Equipment STA FY17	\$ 6,000.00				\$ 6,000.00
33	AVL/GPS Equipment STA FY19	\$ 85,000.00				\$ 85,000.00
34	Bus Stop Improvements SGR FY21 / LCTOP	\$ 145,124.00		\$ 100,127.00		\$ 44,997.00
35	Bus Stop Improvements STA FY19	\$ 70,000.00				\$ 70,000.00
36	Bus Wash System STA FY20	\$ 67,950.00				\$ 67,950.00
37	Bus Wash System STA FY21	\$ 7,500.00				\$ 7,500.00
38	Class H Replacement Vehicles CMAQ	\$ 1,214,400.00				\$ 1,214,400.00
39	Cost Allocation Study STA FY19	\$ 20,000.00		\$ 17,481.00		\$ 2,519.00
40	Disp & Maint Equip STA FY21	\$ 10,000.00				\$ 10,000.00
41	Disp & Maint Equipment STA FY17	\$ 10,000.00		\$ 7,334.07		\$ 2,665.93
42	Disp & Maint Equipment STA FY18	\$ 10,000.00		\$ 1,508.02		\$ 8,491.98
43	Disp & Maint Equipment STA FY19	\$ 10,000.00				\$ 10,000.00
44	Disp & Maint Equipment STA FY20	\$ 10,000.00				\$ 10,000.00
45	Enclosed Bike Racks ART 3	\$ 29,380.00				\$ 29,380.00
46	Engine Overhauls LTF FY18	\$ 75,000.00		\$ 18,750.00		\$ 56,250.00
47	Engine Overhauls SGR FY21	\$ 25,000.00		\$ 16,356.00		\$ 8,644.00
48	Engine Overhauls STA FY19	\$ 30,000.00		\$ 9,029.94		\$ 20,970.06
49	Engine Overhauls STA FY20	\$ 25,000.00				\$ 25,000.00
50	Fare Media Structure STA FY21	\$ 50,000.00				\$ 50,000.00
51	JT Facility Upgrade STA/LTF FY16	\$ 6,163.00		\$ 2,548.00		\$ 3,615.00
52	Landscape & Lighting STA FY11 Realloc	\$ 15,000.00		\$ 13,777.00		\$ 1,223.00
53	REI Equipment LTF FY15 Realloc	\$ 5,000.00		\$ 4,240.00		\$ 760.00
54	Shop Equipment STA FY20	\$ 25,000.00		\$ 23,926.95		\$ 1,073.05
55	Short Range Transit Plan STA FY19	\$ 107,000.00		\$ 87,770.12		\$ 19,229.88
56	Twenty-nine Palms Land LTF FY18	\$ 90,000.00		\$ 6,706.95		\$ 83,293.05
57	Vehicles: 1 Class E STA FY19	\$ 68,368.00				\$ 68,368.00
58	Vehicles: 5 Replacements CMAQ / STA	\$ 1,025,275.00		\$ 647,556.32		\$ 377,718.68
59	Video Surveillance LTF FY18	\$ 20,000.00				\$ 20,000.00
60	Total Prior Capital Funding	\$1,636,186.00	\$0.00	\$856,984.37	\$0.00	\$2,031,101.63

FY 21/22 Procurement Budget		JULY		Year to Date		Balance Due
	Grant Amt	Sent	Received	Sent	Received	
61	Procurement Bid Income	\$ 275,000.00		\$ 18,864.30		\$ 256,135.70
62	Procurement Bid Expenses	\$ (135,000.00)	\$ 13,742.44		\$ 13,742.44	\$ (121,257.56)
63	TAG Program	\$ (50,000.00)				\$ (50,000.00)
64	Total Procurement Budget	\$ 90,000.00	\$ 13,742.44	\$ 18,864.30	\$ 13,742.44	\$ 18,864.30
						\$ 5,121.86

FY 21/22 TREP Budget		JULY		Year to Date		Balance Due
	Grant Amt	Sent	Received	Sent	Received	
65	5310 TREP Revenue	\$ 96,037.97		\$ -		\$ 96,037.97
66	Program Administrator	\$ (7,405.00)	\$ 126.99		\$ 126.99	\$ (7,278.01)
67	Client Relations Clerk	\$ (34,663.00)	\$ 2,741.20		\$ 2,741.20	\$ (31,921.80)
68	Mileage Reimbursements	\$ (75,600.00)	\$ 2,707.59		\$ 2,707.59	\$ (72,892.41)
69	Total TREP Funding	\$ (21,630.03)	\$ 5,575.78	\$ -	\$ 5,575.78	\$ -
						\$ 90,462.19

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Expenditures
During Fiscal Year ending 6/30/22
For Period ending 8/31/21

Line		FY 21/22	MONTH	AUG	Year to Date		Year to Date	
		Budget	Budget	Actual	Budget	Actual	Variance	%
	Administrative Exp.							
1	Legal Expenses	0.00	0.00	0.00	0.00	0.00	\$ -	0%
2	Insurance	3,000.00	250.00	250.00	500.00	500.00	\$ -	0%
3	Taxicab Administrator	2,496.00	208.00	189.63	416.00	379.26	\$ (36.74)	-9%
4	Office Clerk	2,500.00	208.33	144.98	416.67	365.02	\$ (51.65)	-12%
5	Drug & Alcohol Testing	500.00	41.67	0.00	83.33	0.00	\$ (83.33)	-100%
6	Background Checks	200.00	16.67	0.00	33.33	0.00	\$ (33.33)	-100%
7	Printing/Office/Meters	250.00	20.83	23.00	41.67	54.00	\$ 12.33	30%
8	Rent & Utilities	2,400.00	200.00	200.00	400.00	400.00	\$ -	0%
9	Total Administrative Exp.	\$ 11,346.00	\$ 945.50	\$ 807.61	\$ 1,891.00	\$ 1,698.28	\$ (192.72)	-10%

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Income

Line		FY 21/22	MONTH	AUG	Year to Date		Variance	%
		Budget	Budget	Actual	Budget	Actual		
	REVENUE							
10	Driver Permit Fees	500.00	41.67	0.00	83.33	0.00	\$ (83.33)	-100%
12	Vehicles Permit Fees	6,000.00	500.00	300.00	1,000.00	700.00	\$ (300.00)	-30%
13	Driver Renewal Fees	480.00	40.00	0.00	80.00	0.00	\$ (80.00)	-100%
14	Transfer Fees	0.00	0.00	0.00	0.00	0.00	\$ -	100%
15	Fines	100.00	8.33	0.00	16.67	0.00	\$ (16.67)	-100%
16	TOTAL REVENUE	\$ 7,080.00	\$ 590.00	\$ 300.00	\$ 1,180.00	\$ 700.00	\$ (480.00)	-41%

\$ (998.28)

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Expenditures
During Fiscal Year ending 6/30/22
For Period ending 7/31/21

Line		FY 21/22	MONTH	JULY	Year to Date		Year to Date	
		Budget	Budget	Actual	Budget	Actual	Variance	%
	Administrative Exp.							
1	Legal Expenses	0.00	0.00	0.00	0.00	0.00	\$ -	0%
2	Insurance	3,000.00	250.00	250.00	250.00	250.00	\$ -	0%
3	Taxicab Administrator	2,496.00	208.00	189.63	208.00	189.63	\$ (18.37)	-9%
4	Office Clerk	2,500.00	208.33	220.04	208.33	220.04	\$ 11.71	6%
5	Drug & Alcohol Testing	500.00	41.67	0.00	41.67	0.00	\$ (41.67)	-100%
6	Background Checks	200.00	16.67	0.00	16.67	0.00	\$ (16.67)	-100%
7	Printing/Office/Meters	250.00	20.83	31.00	20.83	31.00	\$ 10.17	49%
8	Rent & Utilities	2,400.00	200.00	200.00	200.00	200.00	\$ -	0%
9	Total Administrative Exp.	\$ 11,346.00	\$ 945.50	\$ 890.67	\$ 945.50	\$ 890.67	\$ (54.83)	-6%

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Income

Line		FY 21/22	MONTH	JULY	Year to Date		Variance	%
		Budget	Budget	Actual	Budget	Actual		
	REVENUE							
10	Driver Permit Fees	500.00	41.67	0.00	41.67	0.00	\$ (41.67)	-100%
12	Vehicles Permit Fees	6,000.00	500.00	400.00	500.00	400.00	\$ (100.00)	-20%
13	Driver Renewal Fees	480.00	40.00	0.00	40.00	0.00	\$ (40.00)	-100%
14	Transfer Fees	0.00	0.00	0.00	0.00	0.00	\$ -	100%
15	Fines	100.00	8.33	0.00	8.33	0.00	\$ (8.33)	-100%
16	TOTAL REVENUE	\$ 7,080.00	\$ 590.00	\$ 400.00	\$ 590.00	\$ 400.00	\$ (190.00)	-32%

\$ (490.67)

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Expenditures
During Fiscal Year ending 6/30/21
For Period ending 6/30/21


Line		FY 20/21	MONTH	JUNE	Year to Date		Year to Date	
		Budget	Budget	Actual	Budget	Actual	Variance	%
	Administrative Exp.							
1	Legal Expenses	0.00	0.00	0.00	0.00	0.00	\$ -	0%
2	Insurance	3,000.00	250.00	250.00	3,000.00	3,000.00	\$ -	0%
3	Taxicab Administrator	4,180.00	348.33	179.91	4,180.00	2,906.90	\$ (1,273.10)	-30%
4	Office Clerk	2,600.00	216.67	268.15	2,600.00	3,011.95	\$ 411.95	16%
5	Drug & Alcohol Testing	1,000.00	83.33	0.00	1,000.00	279.75	\$ (720.25)	-72%
6	Background Checks	250.00	20.83	0.00	250.00	160.00	\$ (90.00)	-36%
7	Printing/Office/Meters	250.00	20.83	31.00	250.00	488.97	\$ 238.97	96%
8	Rent & Utilities	2,400.00	200.00	200.00	2,400.00	2,400.00	\$ -	0%
9	Total Administrative Exp.	\$ 13,680.00	\$ 1,140.00	\$ 929.06	\$ 13,680.00	\$ 12,247.57	\$ (1,432.43)	-10%

MORONGO BASIN TRANSIT AUTHORITY
TAXI ADMINISTRATION
Statement of Income

Line		FY 20/21	MONTH	JUNE	Year to Date		Variance	%
		Budget	Budget	Actual	Budget	Actual		
	REVENUE							
10	Driver Permit Fees	500.00	41.67	0.00	500.00	0.00	\$ (500.00)	-100%
12	Vehicles Permit Fees	12,000.00	1,000.00	600.00	12,000.00	8,500.00	\$ (3,500.00)	-29%
13	Driver Renewal Fees	1,080.00	90.00	0.00	1,080.00	480.00	\$ (600.00)	-56%
14	Transfer Fees	0.00	0.00	0.00	0.00	0.00	\$ -	100%
15	Fines	100.00	8.33	0.00	100.00	0.00	\$ (100.00)	-100%
16	TOTAL REVENUE	\$ 13,680.00	\$ 1,140.00	\$ 600.00	\$ 13,680.00	\$ 8,980.00	\$ (4,700.00)	-34%

\$ (3,267.57)

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: September 23, 2021
RE: Administrative Report

STAFF RECOMMENDATION: RECEIVE AND DISCUSS AS NECESSARY

ITEM 5.6



MORONGO BASIN TRANSIT AUTHORITY

September 21, 2021

ADMINISTRATIVE REPORT

This administrative report includes information for the following month(s): July and August.

Audits

Auditors from Eide Bailey have completed their field work and are in the few remaining stages prior to the release of the draft report. It's anticipated that the audit will conclude in December 2021 and present the results of the final report to the board once made available to staff.


Projects

Staff is working with Token Transit in setting up the cashless fare system the agency which will be rolling out in coming weeks. The current activities include programming and testing of purchasing as well as activating and validating digital fare media. Staff is working on developing its marketing and training material for coach operators, dispatch, administration and customers. Staff will report to the board at a future meeting its success, challenges and over-all productivity. Below is a sample of material that is being distributed:

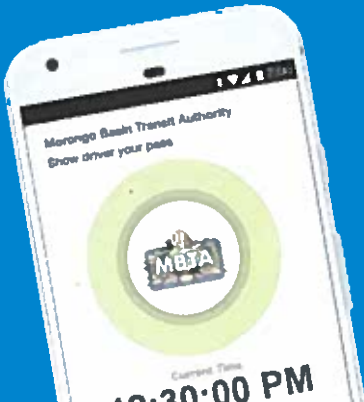
Bus
Passes
On Your
Phone

Get the Token Transit
App 





Get the
Token Transit
App 

Morongo Basin Transit Authority
Show driver your pass



Current Time
12:30:00 PM

Marketing

At June's board meeting, staff discussed the county wide transit rider marketing campaign. Phase I and II have been completed and Phase III started mid-September which included a fare free day. Staff has promoted this marketing campaign at major destinations and social media. The September 22nd Car Free Day is a county wide campaign designed to welcome riders back that stopped using public transit during the core of the stay-at-home order. Every operator within the county offered their services for free on this day.

The three phases of the campaign were:

Phase I – So glad you're back

Phase II – Mask on? Phone on? Get on and GO!

Phase III – You're Free to Go.

All three phases emphasize, despite public mask mandates, transit operators have done their part in ensuring that the buses are clean and sanitized, easy to use and still here for them to access their vital needs.

Staff will provide an update to the board regarding the outcome and success of the Car Free Day.

COVID -19 /Mask Mandate

On Friday, August 20, 2021, the Transportation Security Administration (TSA) extended the face mask requirement for individuals across all transportation networks throughout the United States. This requirement includes public transit, airports, onboard commercial aircraft, on over-the-road buses, and on commuter bus and rail systems through January 18, 2022.

On January 31, TSA announced the initial face mask requirement with an expiration date of May 11. On April 30, TSA announced an extension to the face mask requirement through September 13, 2021.

All commuters and travelers were directed to check with the CDC website for additional guidance. Exemptions to the face mask requirement for travelers under the age of 2 years old and those with certain disabilities.

So glad you're back!



Clean. Easy. Ready for you.



powered by



cta

San Bernardino County
Transportation Authority

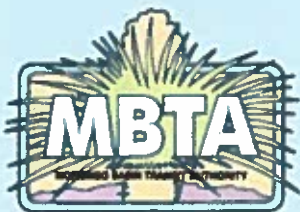
So glad you're back!



Clean. Easy. Ready for you.



METROLINK

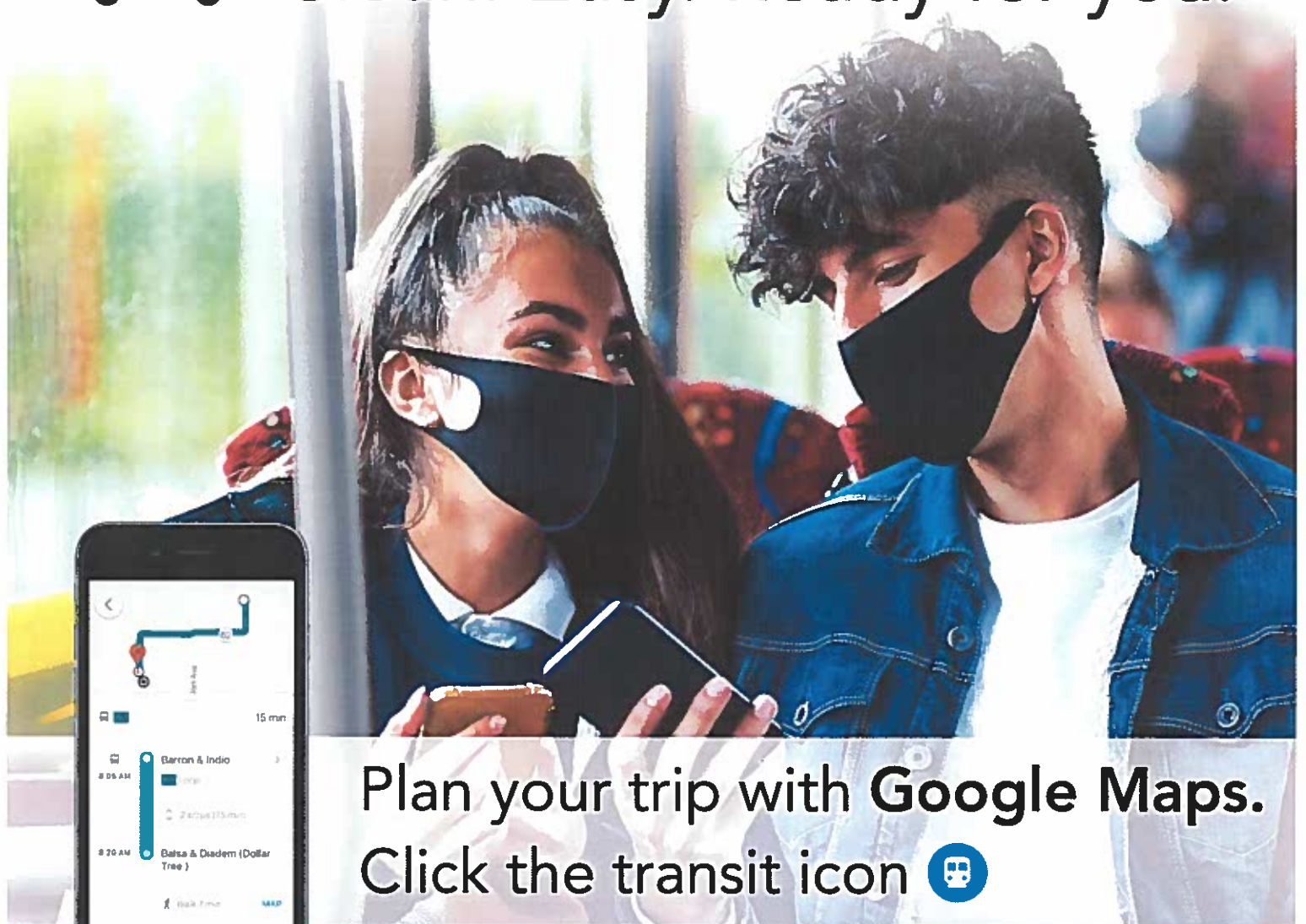


powered by



Mask on? Phone on? Get on and GO!

 Clean. Easy. Ready for you.



Plan your trip with **Google Maps**.
Click the transit icon 



powered by



cta

San Bernardino County
Transportation Authority

You're Free to Go.



Clean. Easy. Ready for you.

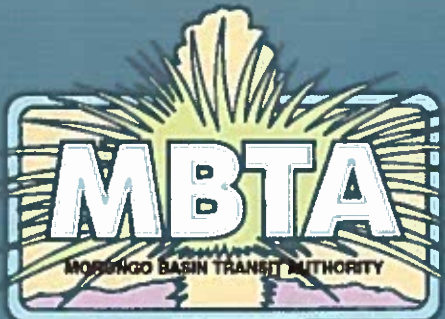


September 22 is **Car Free Day**.
Ride MBTA buses for **FREE**.

**CAR
FREE
DAY**



Sept 22, 2021



powered by



cta

San Bernardino County
Transportation Authority

Not valid on Palm Springs Route or Ready Ride.

MORONGO BASIN TRANSIT AUTHORITY

TO: Mark Goodale, General Manager
FROM: Matthew Atkins, Operations Manager
DATE: September 23, 2021
RE: Operations Report

STAFF RECOMMENDATION: RECEIVE AND DISCUSS AS NECESSARY



September 22, 2021

Operations Report

PERSONNEL

Staffing

Total Coach Operators – July – 23, August – 22

Total Dispatchers – July – 4, August – 4

Overtime

Operators – July – 3.24%, August – 8.33%

Dispatchers – July – 8.17%, August – 19.88%

(Coverage for Drivers out on medical leaves)

OPERATIONS/ SAFETY/ CUSTOMER SERVICE

On time performance for the reporting period:

Ready Ride – July – 98.3%, August – 98.2%

Fixed Route – July – 92.6%, August – 94.7%

Staff received 7 customer contacts for July and August. These contacts were recorded as three (3) complaints about drivers, two (2) compliments about the service and one (1) compliment about a driver. The complaints have been addressed with drivers. Customer did not return messages for follow up. The compliment was shared with the driver and gratitude was expressed to the customer for taking the time to inform Staff of their experience.

As of August 31, 2021, MBTA completed 13 days free of any preventable accidents and /or injuries. There was a minor, non injury, fixed object collision on 8/18/21 that caused the safety board to be reset.

EMPLOYEE TRAINING/RECRUITMENT

The Safety and Training Supervisor attended a Smith System defensive driver instructor course on August 10th through August 13th. This hands-on training was specifically designed for use while training drivers behind the wheel.

Operations and Training staff have identified three new hires to fill open positions. Classroom training has been completed and they are currently preparing to take their DMV commercial permit exams. Ongoing recruitment and training efforts will continue until all coach operator positions have been filled.

CALTRANS INSPECTION

Caltrans conducted their annual Agency Monitoring Inspection on August 27th via Zoom meeting with both Mark and myself in attendance. I am happy to report that there were zero (0) findings with the policies and procedures that were inspected. The actual hands-on vehicle inspections will be completed on a later date after additional COVID restrictions are lifted.

MAINTENANCE

The following is the maintenance mileage, road call and cost per mile information for July and August:

July - 2 road calls and 1 tow

Mileage – 57,553 with a CPM (cost per mile) of \$0.55

August - 1 road calls and 0 tows

Mileage – 057,149 with a CPM (cost per mile) of \$0.67

TAXI

Cab Companies – July – 3, August – 3

Registered Cabs – July - 7, August – 5


Registered Drivers - July - 11, August – 11

New Driver Permits – July - 0, August – 0

Permit Renewals – July - 0, August – 0

Denied Applications – July - 0, August – 0

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: September 22, 2021

RE: Copier Purchase

Staff requests authorization to purchase a copier (Kyocera 6053ci) through AIS, a local supplier, better suited to meet the copy and printing workload for the agency. We received good references for the Kyocera through AIS from staff at the Town of Yucca Valley and Copper Mountain College. The cost of this copier is \$10,495 plus tax.

**STAFF RECOMMENDATION: AUTHORIZE STAFF TO PURCHASE
KYOCERA 6053ci FROM AIS**



INNOVATIVE PROPOSAL

MBTA TA 6053ci Revision

FOR: Morongo Basin Transit Authority

Cheri

BY: John Zaccaria

760-218-7138

DATE: August 30, 2021

COPIERS
PRINTERS
WIDE FORMAT
3D TECHNOLOGY

WORKFLOW
SOLUTIONS
DOCUMENT
MANAGEMENT

IT SERVICES
VOIP / PHONES
CONTINUITY
PLANNING

CREATE • COLLABORATE • CONNECT • COMMUNICATE



Innovative solutions for your business



AIS

ONE COMPANY, MANY SOLUTIONS

AIS

ONE COMPANY, MANY SOLUTIONS

WHO ARE WE???

MISSION STATEMENT

Our mission as a company is to "Exceed our customers' expectations by providing unparalleled business solutions with leading edge technology products, coupled with unmatched service, supplies and support. Our foundation of work ethic, integrity, and teamwork enable us to work within a culture that cares about our customers, our community and each other."



AIS

HEADQUARTERS:
3865 W. Cheyenne Ave., Ste 505
North Las Vegas, NV 89032

REGIONAL OFFICES:
San Diego | OC | Riverside | Palm Desert | Corona

WHAT WE DO

Our founding purpose was (and continues to be) to provide superior quality multifunction copier, printer, fax, and associated software products to businesses and organizations in Southern Nevada and Southern California. We believe that for each customer we service, performance of our products and staff is what makes the difference.

You want a partner that's invested in your success, not someone only interested in selling their "model of the month." As office equipment evolves and IT becomes more complex, yet critical, for business success; a focus on customer service is as important as product and IT knowledge.

OUR PROMISE TO YOU

We believe in accountability. We focus on metrics that directly affect your productivity. Across all of our services we will be accountable to you – we won't duck and run or shift blame. We're your partner and our goal is make you happy.

Like the idea of working with a company who will work for you?

CREATE ● COLLABORATE ● CONNECT ● COMMUNICATE



Introducing the new way to work





ONE COMPANY, MANY SOLUTIONS

WHY AIS BY THE NUMBERS

RESPONSIVE

"Our competitors say they will be there in 4 hours or less. Well that's about the same time we will have you up & running"



36,648

Service Calls Responded
To & Repaired in 2018

QUICK RESOLUTION

\$12K+
Parts In Each
Tech Vehicle

51+
Certifications
Per Technician

120
Days Stock
In Inventory

\$4.3M
Supplies & Equip In
Stock

30+
Factory Trained
Technicians

ONE CALL RESOLUTION



Calls Resolved in 1 Visit

ACCURATE INVOICING



Of all the invoices generated in 2018, only 1.3% had any type of questions at all. This resulted in over

98.7%

Invoice Accuracy

CREATE • COLLABORATE • CONNECT • COMMUNICATE



Intelligent business solutions





Equipment

QTY	MODEL	DESCRIPTION	B&W CPP	Color CPP
1	TASKalfa 6053ci	60/55 ppm A3 Color MFP	0.00790	0.034
1	Fax System 12	Fax Board		
1	AK-7110	Attachment kit for DF-7120/DF-7110/DF-7130		
1	DP-7110	270 Sheet Dual Scan Document Processor		
1	PF-7110	Dual 1,500 Sheet Paper Trays - Letter		
1	Connectivity MFP Up to 2	MFP Installation and network connectivity, must have at least 1 per order or per unit.		
1	BF-730	Booklet and Tri Folding Unit for DF-7110		
1	DF-7110	4,000 Sheet Finisher		
1	PH-7A	Punch Unit for DF-7120/7110		

Please see attached brochure or specification sheet for more details.

TOTAL PURCHASE PRICE

\$10,495.00 Plus Sales Tax
Service billed monthly or quarterly 23.70
Details Below

CREATE ● COLLABORATE ● CONNECT ● COMMUNICATE



Illustration is for example only and does not represent actual equipment

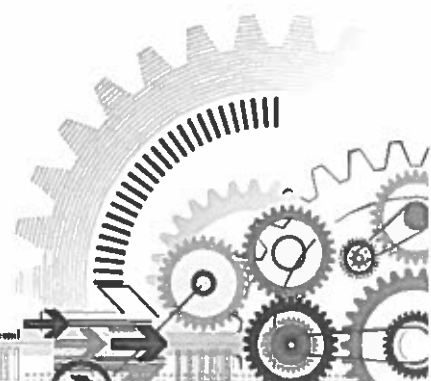


Maintenance & Supplies

The CPP option also includes:

- ✓ All parts, labor, toner and service calls.
- ✓ Up to 3,000 B&W copies per month with additional B&W copies billed monthly at 0.00790 per copy.
- ✓ Up to 0 Color copies per month with additional color copies billed monthly at 0.03400 per copy.
- ✓ 2-4 Hour Response Time

EXCLUDES: paper and staples.





usa.kyoceradocumentsolutions.com

Power, versatility and seamless integration.

Working smarter, faster and more productively. The challenges you've set for your team are the goals the TASKalfa 6053ci and TASKalfa 6003i Series are ready to help you achieve. Printing in vivid color or monochrome, rely on impactful images and graphics, crisp type and the finishing options your business is counting on for a professional look. Set yourself up for success, no matter what the day brings.

TASKalfa 6053ci / 6003i Series

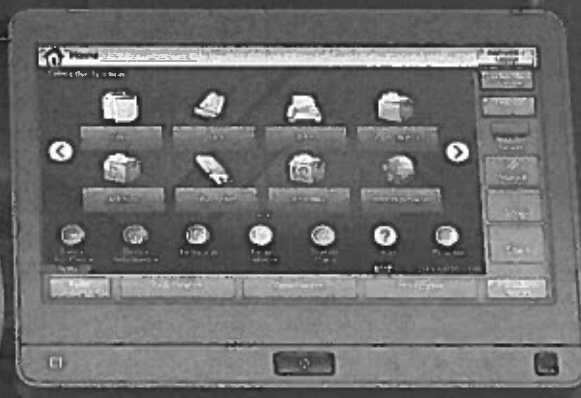


Up to 60 / 55 Pages per Minute

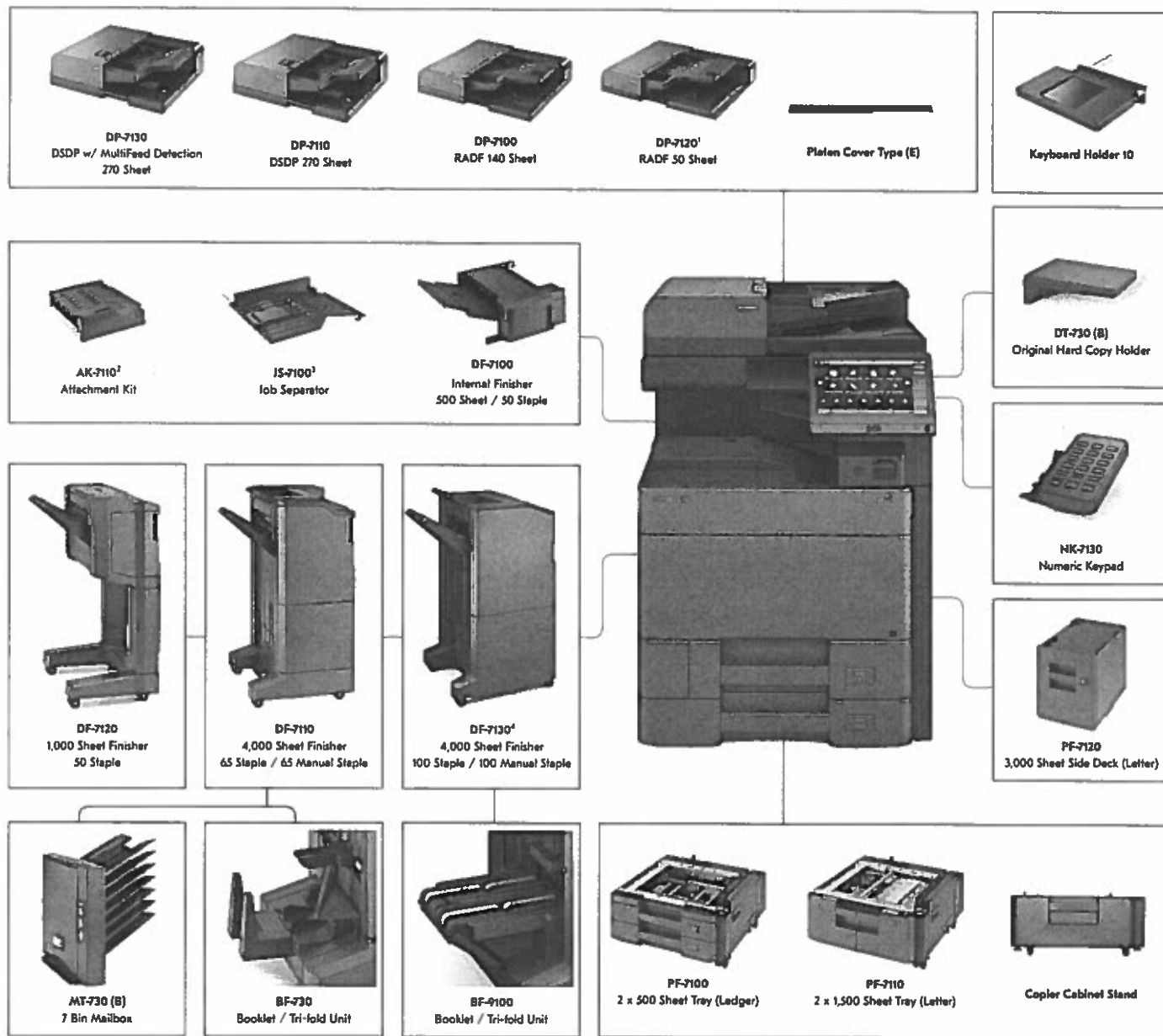
Professional Finishing Options

HyPAS-enabled for Solutions & Apps

KYOCERA Net Manager Ready



The TASKalfa 6053ci / 6003i Series Options



Stapler Option

SH-10 for DF-7100 / DF-7120 / BF-730 / BF-9100

SH-12 for DF-7110

SH-14 for DF-7130

Hole Punch Option

PH-7100 for DF-7100

PH-7A for DF-7120 / DF-7110 / DF-7130

New and only available for the TASKalfa 6053ci & TASKalfa 6003i Series

¹ The DP-7120 is only available for the TASKalfa 3253ci & TASKalfa 2553ci

² The AK-7110 is new with this Series; and is not backward compatible

³ The JS-7100 is pre-installed on the TASKalfa 2553ci

⁴ The DF-7130 is not available for the TASKalfa 3253ci & TASKalfa 2553ci

General Specifications



TASKalfa 6053ci

Pages Per Minute:
 Black — Letter: 60 ppm, Legal: 36 ppm, Ledger: 30 ppm,
 12" x 18": 30 ppm (print only)
 Color — Letter: 55 ppm, Legal: 33 ppm, Ledger: 27 ppm,
 12" x 18": 27 ppm (print only)
Warm Up Times: 17 Seconds or Less (Power On)
First Page Out:
 Copy: 3.4 Seconds or Less Black, 4.4 Seconds or Less Color
 Print: 3.8 Seconds or Less Black, 5.1 Seconds or Less Color
Typical Electricity Consumption (TEC):
 120V: 3.31 kWh/week;
 220V: 3.08 kWh/week
Weight: 209.4 lbs
Maximum Monthly Duty Cycle: 250,000 Pages per Month

TASKalfa 5053ci

Pages Per Minute:
 Color and Black — Letter: 50 ppm, Legal: 30 ppm, Ledger: 25 ppm,
 12" x 18": 25 ppm (print only)
Warm Up Times: 17 Seconds or Less (Power On)
First Page Out:
 Copy: 3.7 Seconds or Less Black, 4.8 Seconds or Less Color
 Print: 4.3 Seconds or Less Black, 5.4 Seconds or Less Color
Typical Electricity Consumption (TEC):
 120V: 2.75 kWh/week;
 220V: 2.46 kWh/week
Weight: 209.4 lbs
Maximum Monthly Duty Cycle: 225,000 Pages per Month

TASKalfa 4053ci

Pages Per Minute:
 Color and Black — Letter: 40 ppm, Legal: 24 ppm, Ledger: 20 ppm,
 12" x 18": 20 ppm (print only)
Warm Up Times: 17 Seconds or Less (Power On)
First Page Out:
 Copy: 4.5 Seconds or Less Black, 5.9 Seconds or Less Color
 Print: 5.1 Seconds or Less Black, 6.5 Seconds or Less Color
Typical Electricity Consumption (TEC):
 120V: 2.04 kWh/week;
 220V: 1.90 kWh/week
Weight: 209.4 lbs
Maximum Monthly Duty Cycle: 200,000 Pages per Month

TASKalfa 3553ci

Pages Per Minute:
 Color and Black — Letter: 35 ppm, Legal: 21 ppm, Ledger: 17 ppm,
 12" x 18": 17 ppm (print only)
Warm Up Times: 17 Seconds or Less (Power On)
First Page Out:
 Copy: 4.5 Seconds or Less Black, 5.9 Seconds or Less Color
 Print: 5.1 Seconds or Less Black, 6.5 Seconds or Less Color
Typical Electricity Consumption (TEC):
 120V: 1.85 kWh/week;
 220V: 1.86 kWh/week
Weight: 209.4 lbs
Maximum Monthly Duty Cycle: 175,000 Pages per Month

TASKalfa 3253ci

Pages Per Minute:
 Color and Black — Letter: 32 ppm, Legal: 19 ppm, Ledger: 16 ppm,
 12" x 18": 16 ppm (print only)
Warm Up Times: 18 Seconds or Less (Power On)
First Page Out:
 Copy: 5.3 Seconds or Less Black, 7.0 Seconds or Less Color
 Print: 5.9 Seconds or Less Black, 7.7 Seconds or Less Color
Typical Electricity Consumption (TEC):
 120V: 1.53 kWh/week;
 220V: 1.46 kWh/week
Weight: 198.4 lbs
Maximum Monthly Duty Cycle: 125,000 Pages per Month

TASKalfa 2553ci

Pages Per Minute:
 Color and Black — Letter: 25 ppm, Legal: 15 ppm, Ledger: 12 ppm,
 12" x 18": 12 ppm (print only)
Warm Up Times: 18 Seconds or Less (Power On)
First Page Out:
 Copy: 6.4 Seconds or Less Black, 8.5 Seconds or Less Color
 Print: 7.0 Seconds or Less Black, 9.2 Seconds or Less Color
Typical Electricity Consumption (TEC):
 120V: 1.09 kWh/week;
 220V: 1.06 kWh/week
Weight: 198.4 lbs
Maximum Monthly Duty Cycle: 100,000 Pages per Month

TASKalfa 6003i

Pages Per Minute:
 Black — Letter: 60 ppm, Legal: 36 ppm, Ledger: 30 ppm,
 12" x 18": 30 ppm (print only)
Warm Up Times: 17 Seconds or Less (Power On)
First Page Out:
 Copy: 3.4 Seconds or Less Black
 Print: 3.8 Seconds or Less Black
Typical Electricity Consumption (TEC):
 120V: 3.25 kWh/week;
 220V: 3.02 kWh/week
Weight: 183 lbs
Maximum Monthly Duty Cycle: 250,000 Pages per Month

TASKalfa 5003i

Pages Per Minute:
 Black — Letter: 50 ppm, Legal: 30 ppm, Ledger: 25 ppm,
 12" x 18": 25 ppm (print only)
Warm Up Times: 17 Seconds or Less (Power On)
First Page Out:
 Copy: 3.7 Seconds or Less Black
 Print: 4.3 Seconds or Less Black
Typical Electricity Consumption (TEC):
 120V: 2.67 kWh/week;
 220V: 2.37 kWh/week
Weight: 183 lbs
Maximum Monthly Duty Cycle: 225,000 Pages per Month

TASKalfa 4003i

Pages Per Minute:
 Black — Letter: 40 ppm, Legal: 24 ppm, Ledger: 20 ppm,
 12" x 18": 20 ppm (print only)
Warm Up Times: 17 Seconds or Less (Power On)
First Page Out:
 Copy: 4.5 Seconds or Less Black
 Print: 5.1 Seconds or Less Black
Typical Electricity Consumption (TEC):
 120V: 1.96 kWh/week;
 220V: 1.84 kWh/week
Weight: 183 lbs
Maximum Monthly Duty Cycle: 175,000 Pages per Month

Common Specifications

Basic Specifications

Configurations: Multifunctional System —
 Print/Scan/Copy/Optional Fax
Displays: 10.1" Color Touch Screen Control Panel
Resolutions: Up to 1200 x 1200 dpi
Memory / Hard Disk Drives: 4GB RAM / 8GB SSD /
 320GB HDD Standard
Duplex: Standard Stackless Duplex Supports Statement
 (5.5" x 8.5") to 12" x 18", 17 lb Bond - 142 lb Index
 (64 — 256gsm)
Standard Output Trays: Statement — 12" x 18" / 500 sheets;
 up to 12" x 48" Banner (Single Sheet)
Job Separator Output Trays: Statement — 12" x 18" / 100 sheets
Electrical Requirements: 120V, 60Hz, 12A; 220-240V, 50Hz, 7.2A
Dimensions: 23.7" W x 26.2" D x 31.1" H

Security Specifications

Local Authentication, Network Authentication, Encryption
 Communication (IPsec, HTTPS, LDAP over SSL, SMTP/POP over SSL,
 FTP over SSL, SNMPv3), TPM (Trusted Platform Module), Secure Boot
 (Firmware Authenticity Verification), Run Time Integrity Check, Data
 Security Kit (E) (HDD Overwrite Mode and HDD Data Encryption),
 Common Criteria (ISO15408 EAL2), IEEE 2600.2

Print Specifications

Standard Controllers: Freescale QorIQ T1024 (Dual Core) / 1.2GHz;
 Freescale QorIQ T1024 (Dual Core) / 1.0GHz for the 3253ci & 2553ci
PDLs / Emulations: PRESCRIBE, PCL6 (PCL-XL / PCL-Sc), KPDL3
 (P53), XPS, OPEN XPS; Optional (UG-34): IBM ProPrinter, Line Printer,
 LQ-850
Print Resolutions: Up to 1200 x 1200 dpi
Fonts: 136 KPDL3, 93 PCL6, 8 Windows Vista, 1 Bitmap
OS Compatibility: Windows: 7/8.1/10/Server 2008/Server 2008
 R2/Server 2012/Server 2012 R2/Server 2016; Novell NetWare
 3.x/4.x/5.x/6.x; Mac OS X v10.9 or later; Sun OS 4.1.x; Solaris 2.x; AIX;
 HP-UX (LPR)
Mobile Printing: Apple AirPrint™, Google Cloud Print™, Mopria™,
 KYOCERA Mobile Print
Interfaces: Standard: 10/100/1000BaseTX, Hi-Speed USB 2.0, 4 USB
 Host Interfaces, 2 Expansion Slots, IEEE 802.11b/g/n Wireless LAN
 (communication distance 98.5 feet)
 Optional: 10/100/1000BaseTX (1B-30 for Dual NIC);
 Optional: IEEE 802.11b/g/n (1B-31 for Wireless LAN Interface)
 (communication distance 328.1 feet)
Network Print and Supported Protocols: TCP/IP, NetBEUI, IPv4, IPv6,
 IPsec, HTTP, LPD, FTP, IPP, RawPort, LLD, SNMP, DHCP, SMTP, POP3,
 DNS, SNMPv1/v2, WSD Scan/Print
Drivers: KX Driver, PCL Mini Driver, KPDL Mini Driver, KX Driver for
 XPS, Network Fax Driver, TWAIN Driver, WIA Driver, PPD for MAC,
 PPD for Linux
Utilities: KYOCERA Net Admin, KYOCERA Net Viewer, KYOCERA
 Net Device Manager, PDF Direct Print, Command Center RX

Paper Supply

Standard Paper Sources: Dual 500 Sheet Trays, 150 Sheet MPT,
 Auto Selection / Switching
Optional Paper Sources: Dual 500 Sheet Trays (PF-7100),
 Dual 1,500 Sheet Trays (PF-7110); Side LCT: 3,000 Sheet Capacity Tray
 [(PF-7120) Requires PF-7100 or PF-7110]
Paper Capacity: Standard: 1,150 Sheets; Maximum: 2,150 Sheets
Paper Sizes:
 Tray 1 — 5.5" x 8.5" — 8.5" x 14" (Statement to Legal);
 Tray 2 — 5.5" x 8.5" — 12" x 18", Custom Size;
 PF-7100: 5.5" x 8.5" — 12" x 18";
 PF-7110, PF-7120: 8.5" x 11";
 MPT: 5.5" x 8.5" — 12" x 18" (Multiple Sheets);
 Up to 12" x 48" Banner (Single Sheet)
Paper Weight: Trays / MPT: 14 lb Bond — 166 lb Index
 (52 — 300gsm)
Input Materials: Standard/Optional Trays: Plain, Bond, Recycled,
 Preprinted, Vellum, Color, Pre-Punched, Thick, Thin, High Quality,
 Letterhead, Envelope, Custom
 MPT: Plain, Bond, Recycled, Preprinted, Vellum, Color, Pre-Punched,
 Thick, Thin, High Quality, Transparency (OHP film), Coated, Index Tab,
 Label, Letterhead, Envelope, Custom



The TASKalfa 6053ci / 6003i Series goes well beyond printing, offering a portfolio of business applications for enhanced capabilities. These include scan distribution to back-end applications and document management systems, along with print management to control devices, user policies and output costs.

Additional Specifications

Scan Specifications

Scan Types: Color and Black & White Scanner

Scan Resolutions: 600 dpi, 400 dpi, 300 dpi, 200 dpi, 200 x 400 dpi, 200 x 100 dpi

File Formats: TIFF, JPEG, XPS, OpenXPS, PDF (MMR, JPG Compression / High Compression PDF)

PDF Extensions: Searchable PDF (OCR) Option; MS Office File (Option)

Scan Speeds (B&W/Color, @300 dpi):

DP-7120¹: Simplex: 48 ipm / Duplex: 15 ipm

DP-7100: Simplex: 80 ipm / Duplex: 48 ipm

DP-7110: Simplex: 100 ipm / Duplex: 180 ipm;

Simplex: 80 ipm / Duplex: 160 ipm for the 3253ci & 2553ci

DP-7130 (with Multi-Feed Detection):

Simplex: 120 ipm / Duplex: 220 ipm;

Simplex: 100 ipm / Duplex: 180 ipm for the 3253ci & 2553ci

Connectivity / Supported Protocols:

10/100/1000BaseTX, TCP/IP, Hi-Speed USB 2.0

Scanning Functions: Scan to Folder (SMB), Scan to Email, Scan to

FTP, Scan to FTP over SSL, Scan to USB, WSD Scan, TWAIN Scan,

Specified Color Removal, Border Erase, Preview

Original Size: Through DP: Statement to Ledger

(5.5" x 8.5" - 11" x 17"); Glass: Up to 11" x 17"

Drivers: TWAIN/WIA Driver

Copy Specifications

Copy Resolution: 600 x 600 dpi

Image Modes: Text, Photo, Text/Photo, Graphic/Map

Continuous Copy: 1 - 9999 / Auto Reset to 1

Additional Features: Auto Magnification, Auto Paper Select,

Auto Start, Auto Drawer Change, Interrupt Copy, Positive / Negative

Reverse, Mirror Image, Rotate Copy, Border Erase, Split Copy,

Electronic Sort, Margin Shift, Page Number, Form Overlay, XY Zoom,

Prevent Bleed Through, Text Stamp, Bates Stamp, Blank Page Skip,

Specified Color Removal, Preview, ID Card Copy

Job Management: 1,000 Department Codes, Job Programs,

Job Build, Shortcut Keys, Repeat Copy

Color Adjustment: One Touch, Hue, Auto Exposure, Sharpness

Magnification / Zoom: Full Size, 4 Reduction, 4 Enlargement

Preset Ratios, 25 - 400% in 1% Step Increments

Document Box: Custom Box, Job Box, Removable Memory Box,

Fax Box (with optional Fax System)

Optional Fax Specifications

Fax Type: Fax System 12

Compatibility / Data Compression: G3 Fax / MMR, MR, MH, IBIG

Transmission Speed / Modem Speed: Less than 3 seconds /

33.6 Kbps

Fax Memory: Standard 170 MB

Driver: Network Fax Driver

Fax Functions: Network Fax, Duplex Transmission and Reception,

Encrypted Transmission and Reception, Polling Transmission and

Reception, Broadcast, Fax Server Integration, Fax Dedicated

Paper Feeder

Optional Document Processors²

Type / Capacity:

DP-7120¹: Reversing Automatic Document Processor / 50 Sheets

DP-7100: Reversing Automatic Document Processor / 140 Sheets

DP-7110: Dual Scan Document Processor / 270 Sheets

DP-7130: Dual Scan Document Processor / 270 Sheets

Acceptable Originals: 5.5" x 8.5" - 11" x 17"

Acceptable Weights:

DP-7120¹: Simplex: 13 lb Bond - 90 lb Index (45 - 160gsm);

Duplex: 16 lb - 32 lb Bond (50 - 120gsm)

DP-7100: Simplex: 13 lb Bond - 90 lb Index (35 - 160gsm);

Duplex: 16 lb - 32 lb Bond (50 - 120gsm)

DP-7110 & DP-7130: Simplex: 13 lb Bond - 120 lb Index

(35 - 220gsm); Duplex: 16 lb - 120 lb Index (50 - 220gsm)

Output & Finishing Options³

500 Sheet Internal Finisher DF-7100

Stack / Staple Capacity: 500 Sheets / 50 Sheets

(up to 24 lb Bond [90gsm])

Paper Size: 5.5" x 8.5" - 12" x 18"

Paper Weight: 14 lb Bond - 166 lb Index (52 - 300gsm)

Edge Staple Positions: 3 Positions: Front 1 Staple, Edge 1 Staple, Face

2 Staples

Optional Punch: PH-7100 2 and 3 Hole Punch Unit, Supports

5.5" x 8.5" - 12" x 18"; 14 lb Bond - 166 lb Index (52 - 300gsm)

Dimensions: 19.60" W x 20.98" D x 6.73" H

1,000 Sheet Finisher DF-7120⁴

Stack / Staple Capacity: Main Tray: 1,000 Sheets / 50 Sheets

(up to 24 lb Bond [90gsm])

Paper Size: 5.5" x 8.5" - 12" x 18"

Paper Weight: 14 lb Bond - 166 lb Index (52 - 300gsm)

Edge Staple Positions: 3 Positions: Top Left, Bottom Left,

Center Bind

Optional Punch: PH-7A 2 and 3 Hole Punch Unit, Supports

5.5" x 8.5" - 12" x 18"; 14 lb Bond - 166 lb Index (52 - 300gsm)

Dimensions: 21.57" W x 24.35" D x 41.34" H

4,000 Sheet Finisher DF-7110⁴ & DF-7130^{4,5}

Stack / Staple Capacity: Main Tray (A): 4,000 Sheets; DF-7110 Sub

Tray (B): 200 Sheets / 65 Sheets (up to 24 lb Bond [90gsm]); DF-7130

Sub Tray (B): 200 Sheets / 100 Sheets (up to 21 lb Bond [80gsm])

Paper Size: 5.5" x 8.5" - 12" x 18"

Paper Weight: 14 lb Bond - 166 lb Index (52 - 300gsm)

Edge Staple Positions: 3 Positions: Top Left, Bottom Left, Center Bind

Optional Punch: PH-7A 2 and 3 Hole Punch Unit, Supports

5.5" x 8.5" - 12" x 18"; 14 lb Bond - 166 lb Index (52 - 300gsm)

Dimensions:

DF-7110: 23.9" W x 26.3" D x 41.8" H;

DF-7130: 29.5" W x 26.2" D x 43.7" H

Optional Booklet Folder / Tri-fold Units

DF-7110: BF-730 Booklet Folder supports 8.5" x 11", 8.5" x 14",

11" x 17"; Fold Booklet Staple: 16 lb - 24 lb Bond (60 - 90gsm)

20 sheets; 25 lb - 28 lb Bond (91 - 105gsm) 13 sheets; Higher than

28 lb Bond (Higher than 105gsm) 1 sheet; Fold booklet no staple:

16 lb - 24 lb Bond (60 - 90gsm) 5 sheets; 25 lb Bond - 72 lb Index

(91 - 120gsm) 3 sheets; 32 lb Bond - 110 lb Cover (121 - 256gsm)

1 sheet; Trifold supports 8.5" x 11" only; 16 lb - 24 lb Bond

(60 - 90gsm) 5 sheets; 25 lb Bond - 72 lb Index (91 - 120gsm)

3 sheets; 16 lb - 28 lb Bond (60 - 105gsm) 1 sheet

DF-7130: BF-7100 Booklet Folder supports 8.5" x 11", 8.5" x 14",

12" x 18"; Fold Booklet Staple: 16 lb - 24 lb Bond (60 - 90gsm)

20 sheets; 25 lb - 28 lb Bond (91 - 105gsm) 13 sheets; Higher than

28 lb Bond (Higher than 105gsm) 1 sheet; Fold Booklet No Staple:

16 lb - 24 lb Bond (60 - 90gsm) 5 sheets; 25 lb - 28 lb Bond

(91 - 105gsm) 3 sheets; 29 lb Bond to 110 lb Cover (106 - 256gsm)

1 sheet; Tri-fold supports 8.5" x 11" only; 16 lb - 24 lb Bond

(60 - 90gsm) 5 sheets; 25 lb - 28 lb Bond (91 - 105gsm) 3 sheets

Additional Options

Bridge Unit Attachment Kit (AK-7110), Banner Guide 10, Internet Fax

Kit (A), IC Card Authentication Kit (B), Gigaset NIC (IB-50), Wireless

LAN IEEE 802.11b/g/n (IB-81), ThinPrint (UG-33), Emulation (UG-34),

Document Tray (DT-730 [B]), Scan Extension

Kit (A) for Searchable PDF/OCR, Keyboard Holder 10, EFI Fiery

Printing System 15 (Only available for the following models:

6053ci/5053ci/4053ci/3553ci/3253ci), Numeric Keypad (NK-7130),

Job Separator (JS-7100) - Standard on the 2553ci.

¹ Only available for the TASKalfa 3253ci & TASKalfa 2553ci

² Only 1 Document Processor can be installed

³ Only 1 Output Option can be installed

⁴ Requires Bridge Unit Attachment Kit (AK-7110)

⁵ Not available on the TASKalfa 3253ci & TASKalfa 2553ci




Specifications and design are subject to change without notice. For the latest on connectivity visit usa.kyoceradocumentsolutions.com. TASKalfa, PRESCRIBE, KYOCERA Net Admin, KYOCERA Net Viewer, KYOCERA Net Device Manager, PDF Direct Print, Command Center RX, and KX Driver are trademarks of The Kyocera Companies. Mac OS and AirPrint are trademarks of Apple, Inc. Google Cloud Print is a trademark of Google, Inc. Mopria is a trademark of Mopria Alliance, Inc. Windows is a trademark of Microsoft, Inc. All other trademarks are the property of their respective owners.

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KYOCERA Document Solutions Partner

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: September 22, 2021

RE: Approval of Vehicle Purchase

Staff requests authorization to proceed with purchase of the following vehicles:

- Two (2) Class E - 2021 Ford F550 Startrans Cutaway Buses from Creative Bus Sales in the amount of \$350,456.48

These vehicles will replace buses #312 and #313. The aforementioned purchase is supported by PTMISEA funding MBTA had acquired and \$112,031 in STA funding.

**STAFF RECOMMENDATION: AUTHORIZE STAFF TO PURCHASE (2)
CLASS E BUSES FROM CREATIVE BUS SALES**

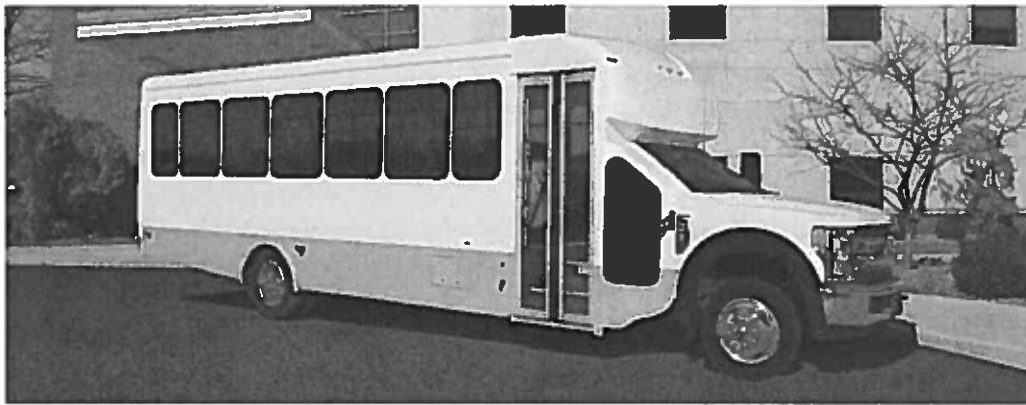


Creative Bus Sales

14740 Ramona Avenue, Chino, California, 91710

8/3/2021

Creative Bus Sales Proposal for Morongo Basin Transit Authority



(Bus photo is not to exact specifications.)

**CalACT Type E Cutaway ADA Bus for
StarTrans Ford F550 Cutaway Bus 32 Feet
24-Ambulatory Passengers + 2-Wheelchair Positions
Pricing based off of CalACT / MBTA Vehicle Purchasing Cooperative**

- MBTA / CalACT Purchasing Cooperative #20-01 (Class E-32' CNG)
- Lead Time: 180-days from receipt of chassis
- New 2021 Ford F550 Cutaway Bus with 7.3L Engine
- Braun Century Wheelchair Lift (Rear)
- Restraints: Q-Straint 8100 Deluxe with Knobs (2)
- Flooring: Altro Dark Grey
- Passenger Seats: Docket 90 #114 Grey
- Standee Line: Yellow
- Ford OEM Driver's Seat
- Stereo System
- Bus Comes Equipped with All Standard CalACT Equipment (Please see attached)

From the office of Steve Chung
Cell 909.549.9398 / Office 800.326.2877 / Fax 909.465.5529
stevec@creativebussales.com
www.creativebussales.com

- **Non-CNG Options:**

• (1) Thermo King SLR 75 Roof Mount AC:	\$4,415.00
• (1) Hanover Destination Signs (Front and Side):	\$5,530.00
• (1) Sportworks 2-Position Bicycle Rack (Black):	\$2,520.00
• (1) Foldaway Double Seat:	\$1,365.00
• (1) Diamond XV Farebox:	\$1,710.00
• (1) REI 4-Camera System 1 TB (see below):	\$3,450.00
• (1) Stop Request System with Sign:	\$750.00
• (2) Touch Tape for Stop Request for Wheelchair Positions:	\$300.00
• (1) PA System with Exterior Speaker:	\$395.00
• (1) Overhead Luggage Rack:	\$1,800.00
• (1) Wheelchair Lift Cover:	\$200.00
• (2) QRT 360 Credit:	(\$200.00)
• (1) Decals (see below):	\$2,800.00
• Subtotal for Non-CNG Options:	\$25,035.00

- **CNG Options:**

• (1) Upgrade to 52 GGE CNG Conversion (CARB Certified):	\$4,950.00
• (1) USSC Fogmaker Fire Suppression System:	\$10,100.00
• Subtotal for CNG Options:	\$15,050.00

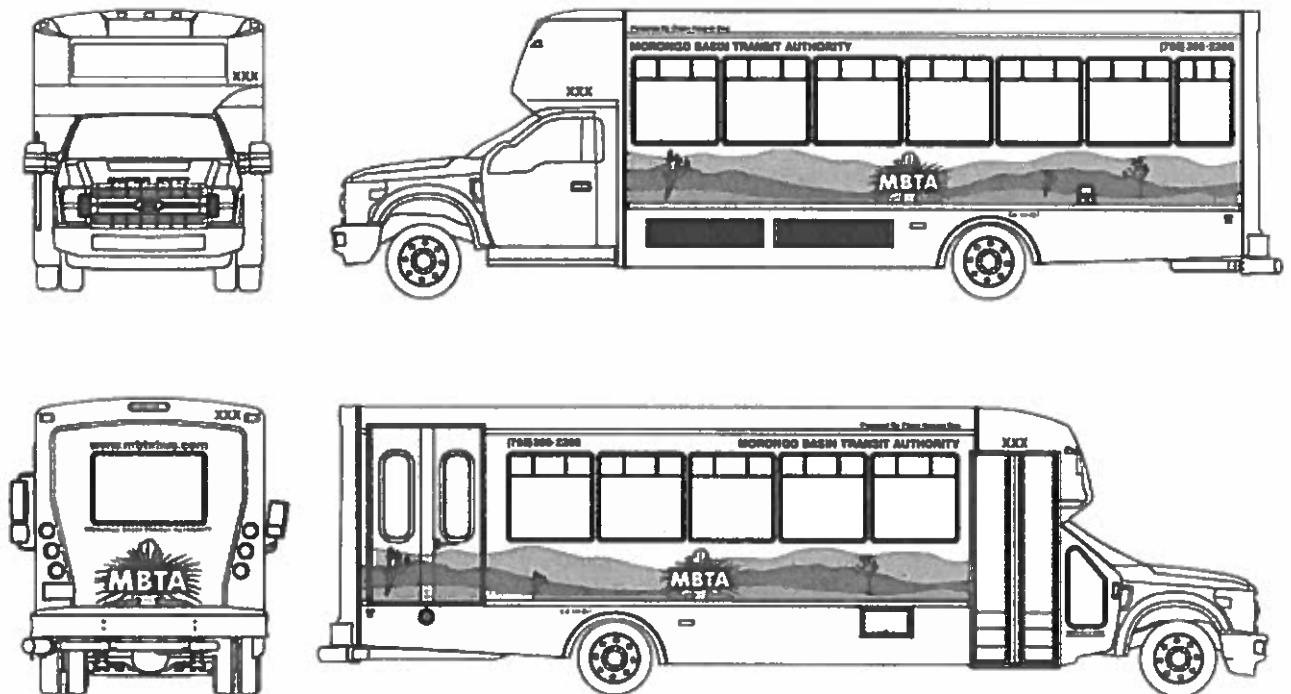
Bus Price		\$123,666.00
Options		\$40,085.00
Ford Mobility Rebate (Added for Sales Tax Purposes)		\$1,000.00
Doc Fee		\$85.00
Subtotal		\$164,836.00
Non Taxable ADA Equipment	\$14,800.00	
Sales Tax	7.75%	\$11,349.99
CalACT Procurement Fee		\$0.00
DMV Electronic Filing Fee		\$30.00
DMV Registration Fee	If Exempt	\$0.00
CA Tire Fee		\$12.25
Delivery to Customer	Included	\$0.00
Ford Mobility Rebate (Deducted)		-\$1,000.00
Total Cost Per Vehicle		\$175,228.24

From the office of Steve Chung
Cell 909.549.9398 / Office 800.326.2877 / Fax 909.465.5529
stevec@creativebussales.com
www.creativebussales.com

REI Camera System Specifications:


Quantity	Part Number	Description
1	HD5-600-4-1TB HDD	HD5-600 DVR,4 CAMS,1TB HDD
1	710607	DVR, HD5-600 6 CHANNEL
1	512002	CABLE, POWER, HD SERIES DVR, 16'
1	710639	HDD MODULE, HD5, 1TB
1	710710	CAM, WS IP 1080P BLK 96 HFOV
2	710675	CAM, MB AHD WDR 170 HFOV 778
1	710676	CAM, MB AHD WDR 85 HFOV 778
1	530099	CABLE, NETWORK CAT6, 10FT
2	512167	CABLE, CAMERA TO DVR, 15'
1	512168	CABLE, CAMERA TO DVR, 25'
1	530076	CABLE,USB 2.0, BLACK, AM/AM/BM
1	511986	HARNESS,EVENT MARK,ALARM/PANIC,20'

Decal Layout:



From the office of Steve Chung
 Cell 909.549.9398 / Office 800.326.2877 / Fax 909.465.5529
 stevec@creativebussales.com
 www.creativebussales.com

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Mark Goodale, General Manager 
DATE: September 22, 2021
RE: Can-A-Ride Day on November 18, 2021

The annual Can-A-Ride Day food drive is scheduled for November 18, 2021. Coach Operators would accept a canned or non-perishable food item in lieu bus fare on this day.

The food collected would be given to the Way Station here in Joshua Tree, who then distributes the food to families in need in the Basin through a variety of local agencies.

This fiscal impact of this effort would be approx. \$526

RECOMMENDATION: APPROVE ACCEPTING FOOD ITEMS IN LIEU OF FARES FOR NOVEMBER 18, 2021 WHICH WILL BE DESIGNATED CAN-A-RIDE DAY

MORONGO BASIN TRANSIT AUTHORITY

TO: MBTA Board of Directors
FROM: Joe Meer
DATE: September 2, 2021

Subject: Transportation Assistance Grant (TAG) Awards

The MBTA's TAG program received applications detailed in the attached worksheet. The program is funded by Procurement administration fees earned by the Morongo Basin for its Vehicle Purchasing Program. After evaluation, the following allocation amounts were recommended to be presented to the board as follows:

- Morongo Basin Healthcare District, operating expenses for non-emergency medical transportation system- \$17,500.
- Unity Home, Operating Assistance for Client Rides-\$8,000.
- Reach Out 29 Palms, transportation program assistance-\$17,500
- Pacific Clinics, Subsidy for passes-\$3,480.
- San Bernardino County Sheriff's Department, Subsidy for Passes, \$3,975.
- Family Assistane Program, Subsidy for passes-\$1,260.
- Copper Mountain College Foundation, matching funds for student passes-\$8,000.

Total allocation recommended is \$59,715, which would require the board to approve in this action an increase to the budgeted amount of \$50,000.

Funding is available and is less than the revenue made during the fiscal year less Procurement Program Expenses.

STAFF RECOMMENDATION: APPROVE TRANSPORTATION ASSISTANCE GRANT (TAG) PROGRAM AWARDS

TAG Program FY22 Applications Summary

Applicant	Project Description	Amount Requested	Recommendation
CMC Foundation	Matching funds to purchase bus passes	\$15,000.00	\$8,000.00
Family Assistance Program	24 monthly passes, 80 day passes	\$1,260.00	\$1,260.00
MBHD LIFT Program	Operating Assistance	\$20,000.00	\$17,500.00
Pacific Clinics	800 day passes, 12 monthly passes	\$3,480.00	\$3,480.00
Reach Out Morongo	Transportation Operating Assistance	\$20,000.00	\$17,500.00
San Bernardino Sheriff's Dept	500 day passes, 50 PS 7-day passes	\$3,975.00	\$3,975.00
Unity Home	Operating Assistance Transporting Victims	\$8,000.00	\$8,000.00
	Total Requested	<u>\$71,715.00</u>	<u>\$59,715.00</u>
	Total Procurement Revenue FY21	\$344,765	<u>\$50,000</u> FY22 Budget
	Procurement Funding Available	\$1,653,596	-\$9,715



REACH OUT MORONGO BASIN

WWW.REACHOUTMB.ORG

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TWENTYNINE PALMS, CA 92277
PHONE: 760-361-1410
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August 11, 2021

Morongo Basin Transit Authority
62405 Verbena Rd.
Joshua Tree, CA 92252
Attn: Mark Goodale and Board of Directors

Dear Mark,

As we recently completed the 2020-2021 fiscal year I wanted to send in a report on the use of funds granted to Reach Out Morongo Basin from the MBTA TAG Program Grant.

With our transportation program seeing drastic changes due to Covid-19 we saw an increase in the number of trips for the year though there was a drop in the miles driven. Reach Out's four vans drove 31,724 miles (10,908 trips) in 2020 with the increase in trips attributed to delivery of meals to homebound seniors. With the funding received from Morongo Basin Transit Authority, Reach Out was able to provide meal delivery service to over 120 senior shut-ins per week, over 28,000 meals, to help ensure they were safe in their homes as well as delivery of commodities and transportation services locally and down the hill. Included in these figures were transportation services provided for 18 mobility challenged residents.

Transportation breakdowns for each office for 2020 were as follows:

- Transportation from our Yucca Valley office logged 1936 trips to deliver 4840 meals for residents of the Town of Yucca Valley. In addition, 520 trips were provide by Yucca Valley staff for local destinations – doctor, grocery shopping, pharmacy etc. These figures do not include ‘down the hill’ trips provided by drivers out of our Twentynine Palms office.
- Transportation from our Twentynine Palms office logged 5892 trips to deliver 14,730 meals for residents of City of Twentynine Palms. An additional 2560 trips were provide by Twentynine Palms staff for local doctors appointments, shopping, commodities delivery and other errands as well as ‘down the hill’ medical appointments for Morongo Basin residents.

We are projecting that for 2021 our trips and miles will see a significant increase as we provide more transportation services down the hill 3-4 days per week as well as local transportation and the continuing meal delivery program for area seniors.

Funding in the amount of \$20,000 provided by MBTA covered a portion of our fuel (\$6000), a portion of the vehicle maintenance costs (\$4000), vehicle licensing fees (\$1500) and a portion of the insurance costs (\$8500).

Reach Out Morongo Basin truly appreciates the continued and generous support provided by MBTA as we seek to provide no-cost medical and shopping transportations services to those in need within the Morongo Basin. It is in working together that we can truly impact and change our community for the better.

Sincerely,

A handwritten signature in dark ink, reading "Robin Schlosser". The signature is fluid and cursive, with the first name "Robin" and last name "Schlosser" clearly legible.

Robin Schlosser
Executive Director

Reach Out Morongo Basin recruits, trains and matches volunteers for informal caregiving to area seniors and the disabled. As a 501(c)3 non-profit, our mission is to network with area resources to provide support, assistance, education and referrals to those in need in the basin. Volunteer services include visiting, shopping and errands, minor home repairs, yard work, rides to healthcare appointments and personal business help. Tax Id #91-1934417.

MORONGO BASIN TRANSIT AUTHORITY

TO: Board of Directors
FROM: Joe G. Meer
DATE: September 8, 2021

RE: RFP 21-01 Bus Shelters and Accessories Approval

In addition to the Joint Procurement for vehicles, MBTA conducts a procurement for bus shelters and accessories to meet its needs and those of our partner agencies. The last Procurement for bus shelters RFP#16-01, used by the MBTA and other transit agencies has expired. Staff conducted a solicitation RFP #21-01 to replace this effort.

The establishment of a Local Government Purchasing Schedule was the form of procurement used for this solicitation.

MBTA received a responsive proposal from Tolar Manufacturing, a firm which has done business with MBTA for over 15 years and has manufactured most of the shelters in our system.

One other firm submitted a tardy proposal which after consultation with Counsel was rejected.

STAFF RECOMMENDATION: AUTHORIZE STAFF TO AWARD CONTRACTS FOR RFP #21-01 (SHELTERS AND ACCESSORIES)

Attachments: Price Schedule

Attachment B, MBTA RFP 21-01 Shelter Price and Option Worksheet

Shelter Pricing	Unit	Unit Price - Base Period
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Base Price 9' shelter	1	7595	Drawings/Calcs
Base Price 13' shelter	1	8650	Drawings/Calcs
Base Price 17' shelter	1	10125	Drawings/Calcs
Base Price 21' shelter	1	11325	Drawings/Calcs

Total Shelter Total

OPTIONAL FEATURES

Map Case (10076-00)	1	545
Advertising kiosk (flat back to back no electric) 8589-00	1	1225
Full end wall panels (per panel)	1	75
Wind Screen	1	795
3/8 " clear tempered safety glass panel(in lieu of perf)	1	standard
3/8 clear framed Lexan with UV (in lieu of perf)	1	1850
Trash Receptacle (describe) 32 gallon Perf	1	775
Solar Light Delete (show credit)	1	-1650
Schedule holder (describe) 11 x 8 pole mount single face	1	198
Matching bike rack Inverted U Alum 14814-111	1	263
Kit Assembly on-site	1	N/A
Perforated metal panels (delete/show credit)	1	-915
Mounted solar LED stop light (describe if available)	1	1185
Stop mounted security lighting 20W	1	1440
Stop mounted security lighting 42W	1	1795
Solar monitoring (cell inc) 5 years	1	1295
Solar bus information display 16" (Arrival Info)	1	7500
Solar bus information display 24" (Arrival Info)	1	7500
Angled Flat Roof Option 9' 42047-00 (8')	1	11900
Angled Flat Roof Option 13' 42048-00 (12')	1	13270
Angled Flat Roof Option 17' 42049-00 (16')	1	15100
Radiused Roof Option 9' 42047-00 (8')	1	12100
Radiused Roof Option 13' 42048-01 (12')	1	13570
Radiused Roof Option 17' 42049-01 (16')	1	15500
E-Paper Display (1-5 Units)	1	6375
E-Paper Display (6-15 Units)	1	4885
E-Paper Display (15+ Units)	1	4445

10W PV Stop - Excludes Bus Stop Pole

PV Stop +-Excludes Bus Stop Pole

PV Stop MAX-Excludes Bus Stop Pole

Includes SL-2-DC integration, monitoring and cell service

including 5 year data plan, CMS, online training and support

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Drawings including technical information and calculations are included

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13" display, illuminated. Includes CMS access/warranty/setup/mounting brackets for shelter or pole. SIM card/cell data agency supplied

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Delivery Charges (See SP 7.1 for Zone definitions)

Zone 1 (Charge per Shelter - Quantities 1 - 5)	600
Zone 1 (Charge per Shelter - Quantities 6 - 10)	215
Zone 1 (Charge per Shelter - Quantities 10+)	90
Zone 2 (Charge per Shelter - Quantities 1 - 5)	600
Zone 2 (Charge per Shelter - Quantities 6 - 10)	295
Zone 2 (Charge per Shelter - Quantities 10+)	175
Zone 3 (Charge per Shelter - Quantities 1 - 5)	1250
Zone 3 (Charge per Shelter - Quantities 6 - 10)	305
Zone 3 (Charge per Shelter - Quantities 10+)	195
Zone 4 (Charge per Shelter - Quantities 1 - 5)	1350
Zone 4 (Charge per Shelter - Quantities 6 - 10)	390
Zone 4 (Charge per Shelter - Quantities 10+)	225
Zone 5 (Charge per Shelter - Quantities 1 - 5)	1600
Zone 5 (Charge per Shelter - Quantities 6 - 10)	500
Zone 5 (Charge per Shelter - Quantities 10+)	300

Delivery
Charge -
Per
Shelter

Mark "N/A" for unavailable options, "Standard" for items with no additional charge

Printed Name, Title: Patrick Merrick EVP

Signature:

Proposer to submit signed and electronic (Excel) copy

MBTA ACRONYM LIST

CALACT	California Association for Coordinated Transportation
CALPERS	California Public Employees Retirement System
CALTIP	California Transit Insurance Pool
CALTRANS	California Department of Transportation'
CMAQ	Congestion Mitigation and Air Quality
CNG	Compressed Natural Gas
CTA	California Transit Association
DOT	Department of Transportation
FTA	Federal Transit Administration
LAIF	Local Agency Investment Fund
LCTOP	Low Carbon Transit Operations Program
LTF	Local Transportation Funding
MBTA	Morongo Basin Transit Authority
PTIMSEA	Passenger Transportation Improvement Modernization & Service Acct.
SBCTA	San Bernardino County Transportation Authority (SANBAG)
SGR	State of Good Repair
SRTP	Short Range Transit Plan
STA	State Transit Assistance
STIP	State Transportation Improvement Program
TAG	Transportation Assistance Grant Program
TREP	Transportation Reimbursement Escort Program
TSSDRA	Transit System Safety and Disaster Response Account
5309	Federal Transit Administration Capital Projects Grant Program
5310	Federal Transit Administration Grant Program for Elderly and Disabled
5311	Federal Transit Administration Rural Grant Program
5311f	Federal Transit Administration Intercity Bus Grant Program
5316	Job Access and Reverse Commute Grant Program
5339	Rural Discretionary Grant Program

MBTA ROUTES

ROUTE 1	Highway Route Yucca Valley-Twenty-nine Palms
ROUTE 3A	Twenty-nine Palms-Base
ROUTE 3B	Twenty-nine Palms-Neighborhood
ROUTE 7A	North Yucca Valley
ROUTE 7B	South Yucca Valley
ROUTE 12	Palm Springs
ROUTE 15	Palm Springs Weekend
ROUTE 21	Landers
ROUTE 30 & 31	Yucca Valley Ready Ride
ROUTE 34	Twenty-nine Palms Ready Ride
ROUTE 36	Morongo Valley
ROUTE 50	Joshua Tree Ready Ride
ROUTE 1X	Highway Route Sunday Service